



Tracy Rural County Fire Protection District

Board of Directors

Jeff Ramsey
Craig Miller
Matt Kopinski
Pete Reece
John Vieira

Clerk of the Board

Raychel Jackson

**Board of Directors – Regular Meeting Agenda
Tuesday, May 14, 2024 at 4:00 PM PST****Join Zoom Meeting**

<https://us06web.zoom.us/j/83946854458?pwd=PPv6FJEUnKQ3BfAsQeYSs878r7GCmp.1>

Call In Number: [1 \(669\) 900 6833](tel:16699006833)

Meeting ID: 839-4685-4458

Passcode: 177352

**Location: 835 N. Central Avenue
Tracy, CA 95376
2nd Floor**

1. Roll Call and Pledge of Allegiance**2. Public Comment**

Please, give your name, entity (if any), and address as well as what agenda item you wish to speak about to the Clerk of the Board so that your comments may be heard at the appropriate time. Comments must be limited to 3 minutes.

3. Consent Calendar

- 3.1 Adoption of the May 14, 2024 Agenda
- 3.2 Approval of the April 9, 2024 Minutes
- 3.3 Approval of May Warrant List
- 3.4 April Monthly Check Register

4. Regular Agenda

- 4.1 Review and Approve Financial Audit for FY2022-2023
- 4.2 Review and Discuss Preliminary Budget for Fiscal Year 2024-2025
- 4.3 Review and Approve Resolution 2024 – 02 for Setting the Tax Rate Under Government Code §53978
- 4.4 Review and Discuss Board Compensation
- 4.5 Receive Updated Information Regarding Station Maintenance Issues

5. Committee Reports

5.1 JPA Representative Report

6. Informational Update

6.1 Fire Chief's Update

7. Public Comment

For any items not on the agenda.

8. Board Member Comment

For any items not on the agenda and requests for future agenda items. No action will be taken on any questions or matters raised by the Board at this time.

9. Closed Session

9.1 Conference with Real Property Negotiators (California Government Code section 54956.8)

Property: 22484 South 7th Street, Tracy, CA 95736
Agency Negotiators: Robert Pombo, District Realtor
Under negotiation: Price and Terms

9.2 Consult with Legal Counsel – Significant Exposure to Litigation (California Government Code sections 54956.9(d)(2), 54956.9(e)(2)): one matter.

10. Adjournment until Next Regular Session – June 11, 2024

Compliance with the Americans with Disabilities Act (US Code Title 42) – Assistance for Those with Disabilities: If you have a disability and need accommodation to participate in the meeting, please contact the Administration Office (209-834-7269) or email (raychel.jackson@tracyruralfire.org) at least 72 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible.



Tracy Rural County Fire Protection District

Board of Directors – Regular Meeting Minutes Tuesday, April 9, 2024 4:00 PM

1. Roll Call and Pledge of Allegiance

Chairman Ramsey called the meeting to order at 4:00 pm. All Directors present.

2. Public Comment

No Public Comment.

3. Consent Calendar

3.1 Adoption of the April 9, 2024 Agenda

3.2 Approval of the March 12, 2023 Minutes

3.3 Approval of April Warrant List

3.4 March Monthly Check Register

- Motion was made by Director Reece, seconded by Director Kopinski to accept Consent Calendar. Motion passed.

4. Regular Agenda

4.1 Review and Discuss Preliminary Budget for Fiscal Year 2024-2025

- No Action Taken.

4.2 Review Updated Information Regarding Station Maintenance Issues

- No Action Taken.

5. Committee Reports

5.1 JPA Representative Report

- Chairman Ramsey provided a report from the March 13, 2024 JPA Regular Board Meeting – Board accepted allocations of ARPA funds from San Joaquin County for SCFA boat program in the amount of \$208,000.00; received information on the status of the proposal to purchase and place an ambulance in service to serve as surge protection for SCFA jurisdiction; discussed update on 95 transfer to TRFD; and discussed status of training facility.

6. Informational Update

6.1 Fire Chief's Update

- Chief Bradley provided the monthly report based on the Fire Chief Update dated April 8, 2024, that was provided to the Board of Directors and staff at the meeting.

7. Public Comment

No Public Comment.

8. Board Member Comment

No Board Member Comment.

9. Closed Session

No Action Taken.

10. Meeting Adjournment at 5:41 pm.

Raychel Jackson

Raychel Jackson, Clerk of the Board

May 1, 2024

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT -- 49501 -- May 14, 2024

| GENERAL OPERATING FUND | AMOUNT | ACCOUNT | VENDOR # |
|--|--------------------|--|--|
| PETE REECE 30421 KOSTER ROAD TRACY, CA 95304 | \$ 200.00 | 6226010900 | 0000010849 |
| MATT KOPINSKI 33969 S. KOSTER ROAD TRACY, CA 95304 | \$ - | 6226010900 | 0000101809 |
| CRAIG MILLER 5336 W. DURHAM FERRY ROAD Tracy, CA 95304 | \$ 200.00 | 6226010900 | 0000105820 |
| JEFF RAMSEY 27722 S. BIRD ROAD TRACY, CA 95304 | \$ - | 6226010900 | 0000098549 |
| JOHN VIEIRA 19700 SOUTH LAMMERS ROAD TRACY, CA 95304 | \$ 100.00 | 6226010900 | 0000010852 |
| BERRETH LAW GROUP 2020 WEST KETTLEMAN LANE, SUITE E LODI, CA 95242 | \$ 2,172.30 | 6221005100 6221005120 6221005130 | 0000110532 GOVERNANCE Litigation |
| Total | \$ 2,172.30 | | |
| | \$ - | | |
| South County Fire Authority 835 N. Central Ave Tracy, CA 95376 | | | |
| | | | |
| | | | |
| | | | |
| TOTAL FOR GENERAL OPERATING FUND | \$ 2,672.30 | | |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT -- 49591 -- May 14, 2024

| CAO RESERVE FUND 49591 | AMOUNT | ACCOUNT | VENDOR # |
|--|---------------|---------------|------------|
| Community First National Bank 215 Seth Child Rd. Manhattan, KS 66502 | | 6331000100.00 | 0000102922 |
| | | | |
| | | | |
| | | | |
| TOTAL CAO FUND 49591 | \$0.00 | | |

SIGNATURES OF BOARD MEMBERS

PETE REECE, DIRECTOR

JOHN VIEIRA, DIRECTOR

MATT KOPINSKI, DIRECTOR

JEFF RAMSEY, CHAIR

CRAIG MILLER, VICE CHAIR

Tracy Rural Fire Protection District

Balance Sheet As of April 30, 2024

| | TOTAL |
|---------------------------------|-----------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| Bank of Stockton-Capital Outlay | 466,799.33 |
| Bank of Stockton-Operating | 542,232.32 |
| Bank of Stockton-Retirement | 421.41 |
| CA CLASS - Capital | 618,571.97 |
| CA Class - FFF | 493,103.24 |
| CA Class - Reserves | 1,059,317.81 |
| Fund 49501 - Operations | 3,596,568.85 |
| Fund 49512 - Retirement Buyout | 18,893.92 |
| Fund 49515 - Fire Facility Fees | 13,307.57 |
| Fund 49519 - Emergency Reserve | 1,073,916.00 |
| Fund 49554 - Fire Health Res | 0.00 |
| Fund 49581 - Smoothing Reserve | 0.00 |
| Fund 49591 - Capital Outlay Res | 430,718.59 |
| Petty Cash | 0.00 |
| Total Bank Accounts | \$8,313,851.01 |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Cleared Transactions for All Bank Accounts 1538

April 2024

| TRANSACTION TYPE | DATE | MEMO/DESCRIPTION | SPLIT | AMOUNT |
|--|------------|---|---|----------------------|
| Bank of Stockton-Capital Outlay | | | | |
| Deposit | 04/30/2024 | INTEREST PAYMENT SYSTEM GENERATE INTEREST PAYMENT SYSTEM GENERATED? | Fund 49554 - Health Reserve:Interest | 19.13 |
| Total for Bank of Stockton-Capital Outlay | | | | \$19.13 |
| Bank of Stockton-Operating | | | | |
| Expense | 04/02/2024 | | Utilities:Station 5 | -70.00 |
| Expense | 04/03/2024 | R & S ERECTION T ONLINE PMT TRAC R & S ERECTION T ONLINE PMT TRACY RURAL FIRE DISTR | -Split- | -3,681.50 |
| Expense | 04/03/2024 | ATT ONLINE PMT TRAC ATT ONLINE PMT TRACY RURAL FIRE DISTR | Office Expense:Phone | -411.71 |
| Expense | 04/03/2024 | DELTA DISPOSAL ONLINE PMT TRAC DELTA DISPOSAL ONLINE PMT TRACY RURAL FIRE DISTR | -Split- | -390.41 |
| Expense | 04/03/2024 | PATRIOT PEST MAN ONLINE PMT TRAC PATRIOT PEST MAN ONLINE PMT TRACY RURAL FIRE DISTR | -Split- | -238.00 |
| Expense | 04/03/2024 | Station 95 roof repair | Building Maintenance Fund:Station 5 Tracy Hills | -1,460.95 |
| Expense | 04/05/2024 | PGANDE WEB ONLINE TRAC PGANDE WEB ONLINE TRACY RURAL COUNTY FIR | Utilities:Station 4 | -1,757.61 |
| Expense | 04/05/2024 | PGANDE WEB ONLINE TRAC PGANDE WEB ONLINE TRACY RURAL COUNTY FIR | Utilities:Station 4 | -1,171.89 |
| Expense | 04/05/2024 | PGANDE WEB ONLINE TRAC PGANDE WEB ONLINE TRACY RURAL COUNTY FIR | Utilities:Banta | -20.50 |
| Expense | 04/05/2024 | PGANDE WEB ONLINE TRAC PGANDE WEB ONLINE TRACY RURAL COUNTY FIR | Utilities:Station 5 | -874.55 |
| Check | 04/09/2024 | | Business Office Services | -4,823.44 |
| Expense | 04/10/2024 | ZELLE MATTHEW KOPINSKI 4101P0P04 ZELLE MATTHEW KOPINSKI 4101P0P04HGZ | Directors Fees:Kopinski, Matt | -300.00 |
| Expense | 04/10/2024 | ZELLE JEFFERY RAMSEY 4101P0M00LL ZELLE JEFFERY RAMSEY 4101P0M00LLL | Directors Fees:Jeff Ramsey | -200.00 |
| Expense | 04/11/2024 | CITY OF TRACY ONLINE PMT TRAC CITY OF TRACY ONLINE PMT TRACY RURAL FIRE DISTR | Utilities:Station 4 | -401.43 |
| Expense | 04/11/2024 | CITY OF TRACY ONLINE PMT TRAC CITY OF TRACY ONLINE PMT TRACY RURAL FIRE DISTR | Utilities:Station 4 | -60.78 |
| Expense | 04/17/2024 | CHECK REF#5179 | Utilities:Station 3 | -63.00 |
| Expense | 04/17/2024 | VANUNEN MIERSMA ONLINE PMT TRAC VANUNEN MIERSMA ONLINE PMT TRACY RURAL FIRE DISTR | Utilities:Station 3 | -1,792.00 |
| Expense | 04/17/2024 | DELTA DISPOSAL ONLINE PMT TRAC DELTA DISPOSAL ONLINE PMT TRACY RURAL FIRE DISTR | -Split- | -390.41 |
| Expense | 04/23/2024 | POB renewal | Office Expense:Miscellaneous | -516.00 |
| Expense | 04/24/2024 | DDA PUR ATT* BILL 4331 COMMUNICA DDA PUR ATT* BILL 4331 COMMUNICATIONS DALLAS TX 506657 | Office Expense:Phone | -443.80 |
| Expense | 04/30/2024 | PATRIOT PEST MAN ONLINE PMT TRAC PATRIOT PEST MAN ONLINE PMT TRACY RURAL FIRE DISTR | -Split- | -238.00 |
| Expense | 04/30/2024 | ATT ONLINE PMT TRAC ATT ONLINE PMT TRACY RURAL FIRE DISTR | -Split- | -205.75 |
| Total for Bank of Stockton-Operating | | | | \$ -19,511.73 |
| Bank of Stockton-Retirement | | | | |
| Deposit | 04/30/2024 | INTEREST PAYMENT SYSTEM GENERATE INTEREST | Fund 49554 - Health | 0.26 |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Cleared Transactions for All Bank Accounts 1538

April 2024

| TRANSACTION TYPE | DATE | MEMO/DESCRIPTION | SPLIT | AMOUNT |
|--|------------|------------------|---|-----------------------|
| PAYMENT SYSTEM GENERATED? | | | Reserve:Interest | |
| Expense | 04/30/2024 | MONTHLY FEE | Bank of Stockton | -9.00 |
| Total for Bank of Stockton-Retirement | | | | \$ -8.74 |
| CA CLASS - Capital | | | | |
| Deposit | 04/30/2024 | Interest Earned | CA CLASS - Capital Investment:Interest | 2,727.29 |
| Total for CA CLASS - Capital | | | | \$2,727.29 |
| CA Class - FFF | | | | |
| Deposit | 04/30/2024 | Interest Earned | CA Class - FFF Investment:CA Class - FFF Interest | 2,174.10 |
| Total for CA Class - FFF | | | | \$2,174.10 |
| CA Class - Reserves | | | | |
| Deposit | 04/30/2024 | Interest Earned | CA Class - Reserves Investment:CA Class - Reserves Interest | 4,670.54 |
| Total for CA Class - Reserves | | | | \$4,670.54 |
| Fund 49501 - Operations | | | | |
| Check | 04/10/2024 | | Directors Fees:Reece, Pete | -200.00 |
| Check | 04/10/2024 | | Auditors Tax Admin Charges | -70,673.00 |
| Check | 04/10/2024 | | Directors Fees:Craig Miller | -100.00 |
| Check | 04/10/2024 | | Directors Fees:Vieira, John | -100.00 |
| Check | 04/10/2024 | | Legal Services:General | -3,140.55 |
| Deposit | 04/30/2024 | | Fund 49501 - Property Tax:Special Assessments - Current | 878,205.53 |
| Deposit | 04/30/2024 | Interest Earned | Fund 49501 - Property Tax:Interest Income | 8,042.00 |
| Deposit | 04/30/2024 | | Fund 49501 - Property Tax:Homeowners Exemption - State | 20,870.77 |
| Deposit | 04/30/2024 | | -Split- | 212,238.23 |
| Deposit | 04/30/2024 | | Fund 49501 - Property Tax:Secured | 4,682,309.58 |
| Total for Fund 49501 - Operations | | | | \$5,727,452.56 |
| Fund 49515 - Fire Facility Fees | | | | |
| Deposit | 04/30/2024 | Interest Earned | Fund 49515 - Fire Facility Fees:Interest | 126.00 |
| Deposit | 04/30/2024 | | Fund 49515 - Fire Facility Fees:Mitigation Fees | 1,057.69 |
| Total for Fund 49515 - Fire Facility Fees | | | | \$1,183.69 |
| Fund 49519 - Emergency Reserve | | | | |
| Deposit | 04/30/2024 | Interest Earned | Fund 49519 - Emergency Reserve:Interest | 11,436.00 |
| Total for Fund 49519 - Emergency Reserve | | | | \$11,436.00 |
| Fund 49591 - Capital Outlay Res | | | | |
| Deposit | 04/30/2024 | Interest Earned | Fund 49591 - Capital Outlay:Interest | 5,718.00 |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Cleared Transactions for All Bank Accounts 1538

April 2024

| TRANSACTION TYPE | DATE | MEMO/DESCRIPTION | SPLIT | AMOUNT |
|--|------|------------------|-------|-------------------|
| Total for Fund 49591 - Capital Outlay Res | | | | \$5,718.00 |



Tracy Rural County Fire Protection District

Agenda Item 4.1

STAFF REPORT

Meeting: Regular Meeting
Date: May 14, 2024
To: Board of Directors
Prepared by: Raychel Jackson, District Clerk
Approved by: Jeff Ramsey, Chairperson

Re: Approval of FY 22/23 Audit by Blomberg & Griffin

RECOMMENDATION

Action Item X Non-Action Item

It is recommended that the District Board approve the attached Financial Statements and Independent Auditor's Report dated June 30, 2023 from Blomberg & Griffin.

BACKGROUND

On September 6, 2023, staff initiated the preparation of the annual independent financial audit. The draft audit was completed on April 15, 2024 by Blomberg & Griffin. The goal of a financial audit is to provide users with a reasonable assurance from an independent source that the information presented in the statements is reliable.

The audit at page 1 contains the auditor's opinion. It reads as follows:

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Tracy Rural County Fire Protection District as of June 30, 2023 and 2022, and the respective changes in financial position, and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

DISCUSSION

It is appropriate for the District Board to accept the audit at this time so it becomes a part of the formal public record.

FISCAL IMPACTS

None.

ATTACHMENTS

1. Auditor's Report dated June 30, 2023

TRACY RURAL COUNTY FIRE

PROTECTION DISTRICT

Financial Statements
and
Independent Auditor's Report

For the Fiscal Years Ended June 30, 2023 and 2022

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

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Blomberg & Griffin Accountancy Corporation
Certified Public Accountant

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Tracy Rural County Fire Protection District
Tracy, CA

Opinions

We have audited the accompanying financial statements of the and for the years ended June 30, 2023, and 2022 and the related notes to the financial statements, which collectively comprise the Tracy Rural County Fire Protection District, basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Tracy Rural County Fire Protection District, as of June 30, 2023, and 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the State Controller's Minimum Audit Requirements for California Special District. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Tracy Rural County Fire Protection District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Tracy Rural County Fire Protection District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the

override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Tracy Rural County Fire Protection District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Tracy Rural County Fire Protection District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison schedule, and schedule of required supplementary information- Pension Plan be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. The Tracy Rural County Fire Protection District has not presented the Management Discussion and Analysis that accounting principles generally accepted in the United States has determined is necessary to supplement, although not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Tracy Rural County Fire Protection District's, basic financial statements. The budgetary comparison and pension plan required disclosure have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Blomberg & Griffin A.C.
Stockton, CA

April 01, 2024

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Statement of Net Position

June 30, 2023 and 2022

| | 2023 Governmental Activities | 2022 Governmental Activities |
|--|------------------------------------|------------------------------------|
| ASSETS | | |
| Cash in Bank and in County Treasury-Note 3 | \$ 6,997,505 | \$ 7,122,953 |
| Accounts Receivable | 134,928 | 51,259 |
| Interest Receivable | 38,779 | 6,717 |
| Prepaid Expenses | 36,303 | - |
| Land-Note 4 | 177,107 | 177,107 |
| Capital Assets, Net of Accumulated Depreciation-Note 4 | 3,650,838 | 3,739,782 |
| Total Assets | <u>11,035,460</u> | <u>11,097,818</u> |
| Deferred Outflows of Resources- Note 10 | <u>2,780,055</u> | <u>2,123,732</u> |
| LIABILITIES | | |
| Current Liabilities | | |
| Accounts Payable | 19,673 | 15,625 |
| Accrued Interest | 35,535 | 5,151 |
| Current Portion of Long-Term Debt-Note 5 | 237,814 | 143,789 |
| Total Current Liabilities | <u>293,022</u> | <u>164,565</u> |
| Long-Term Liabilities | | |
| Capital Lease - Note 5 | 1,228,272 | 1,466,087 |
| Net Pension Liability- Note 10 | 3,789,890 | 5,140,715 |
| Total-Long Term Liabilities | <u>5,018,162</u> | <u>6,606,802</u> |
| Total Liabilities | <u>5,311,184</u> | <u>6,771,367</u> |
| Deferred Inflows of Resources- Note 10 | <u>3,749,765</u> | <u>3,284,489</u> |
| NET POSITION | | |
| Invested in Capital Assets, Net of Related Debt | 2,361,859 | 2,307,013 |
| Unrestricted | 3,362,417 | 2,019,438 |
| Total Net Position | <u>\$ 4,754,566</u> | <u>\$ 3,165,694</u> |

The accompanying notes are an integral part of the financial statements.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Statement of Activities

For the Years Ended June 30, 2023 and 2022

| | 2023 Governmental Activities | 2022 Governmental Activities |
|----------------------------------|------------------------------------|------------------------------------|
| EXPENDITURES/EXPENSES | | |
| Fire Protection | | |
| Operations | \$ 10,165,841 | \$ 12,665,838 |
| Depreciation | 222,405 | 222,405 |
| | <u>10,388,246</u> | <u>12,888,243</u> |
| PROGRAM REVENUES | | |
| Grant Income | 67,147 | 560,270 |
| Charges for Services | 16,424 | 18,378 |
| | <u>83,571</u> | <u>578,648</u> |
| Net Program Expenses | <u>10,304,675</u> | <u>12,309,595</u> |
| GENERAL REVENUES | | |
| Property Taxes-Note 6 | 11,376,431 | 9,693,110 |
| Homeowner Tax | 55,995 | 52,671 |
| Investment Earnings | 81,903 | 12,700 |
| Interest Expense | (49,741) | (18,993) |
| Rental Income | | 22,208 |
| Sale of Assets | 8,600 | 632,909 |
| Miscellaneous Income | 420,359 | 27,585 |
| | <u>11,893,547</u> | <u>10,422,190</u> |
| Changes in Net Position | 1,588,872 | (1,887,405) |
| Net Position - Beginning of Year | <u>3,165,694</u> | <u>5,053,099</u> |
| Net Position - End of Year | <u>\$ 4,754,566</u> | <u>\$ 3,165,694</u> |

The accompanying notes are an integral part of the financial statements.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT
Balance Sheet
Governmental Funds
June 30, 2023

| ASSETS | General Fund | Capital Outlay Fund | Nonmajor Governmental Funds | 2023 Total Governmental Funds |
|--|-------------------------|--------------------------------|--|--|
| Cash in Hand and in Cash Treasury-Note 3 | \$ 4,674,276 | \$ 1,827,001 | \$ 496,228 | \$ 6,997,505 |
| Accounts Receivable | 134,928 | - | - | 134,928 |
| Interest Receivable | 29,896 | 4,771 | 4,112 | 38,779 |
| Prepaid Expenses | 36,302 | - | - | 36,302 |
| Total Assets | \$ 4,875,402 | \$ 1,831,772 | \$ 500,340 | \$ 7,207,514 |
| LIABILITIES and FUND BALANCES | | | | |
| Liabilities | | | | |
| Accounts Payable | \$ 19,673 | \$ - | \$ - | \$ 19,673 |
| Accrued Interest | - | 35,535 | - | 35,535 |
| Total Liabilities | 19,673 | 35,535 | - | 55,208 |
| FUND BALANCES | | | | |
| Assigned to: | | | | |
| Acquisition of Capital Assets-Note 2 | - | 1,796,237 | - | 1,796,237 |
| Other Purposes-Note 2 | - | - | 500,340 | 500,340 |
| Unassigned-Note 2 | 4,855,729 | - | - | 4,855,729 |
| Total Fund Balances | 4,855,729 | 1,796,237 | 500,340 | 7,152,306 |
| Total Liabilities and Fund Balances | \$ 4,875,402 | \$ 1,831,772 | \$ 500,340 | \$ 7,207,514 |

The accompanying notes are an integral part of the financial statements.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT
 Balance Sheet
 Governmental Funds
 June 30, 2022

| ASSETS | General Fund | Capital Outlay Fund | Nonmajor Governmental Funds | 2022 Total Governmental Funds |
|--|-------------------------|--------------------------------|--|--|
| Cash on Hand and in Cash Treasury-Note 3 | \$ 4,730,278 | \$ 1,920,458 | \$ 472,218 | \$ 7,122,954 |
| Accounts Receivable | 51,259 | - | - | 51,259 |
| Interest Receivable | 3,432 | 2,680 | 605 | 6,717 |
| Total Assets | \$ 4,784,969 | \$ 1,923,138 | \$ 472,823 | \$ 7,180,930 |
| LIABILITIES and FUND BALANCES | | | | |
| Liabilities | | | | |
| Accounts Payable | \$ 15,625 | \$ - | \$ - | \$ 15,625 |
| Accrued Interest | | 5,151 | | 5,151 |
| Total Liabilities | 15,625 | 5,151 | - | 20,776 |
| FUND BALANCES | | | | |
| Assigned to: | | | | |
| Acquisition of Capital Assets-Note 2 | - | 1,917,987 | - | 1,917,987 |
| Other Purposes-Note 2 | - | - | 472,823 | 472,823 |
| Unassigned-Note 2 | 4,769,344 | - | - | 4,769,344 |
| Total Fund Balances | 4,769,344 | 1,917,987 | 472,823 | 7,160,154 |
| Total Liabilities and Fund Balances | \$ 4,784,969 | \$ 1,923,138 | \$ 472,823 | \$ 7,180,930 |

The accompanying notes are an integral part of the financial statements.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT
 Reconciliation of the Governmental Funds Balance Sheet to the
 Statement of Net Position
 June 30, 2023 and 2022

| | <u>2023</u> | <u>2022</u> |
|--|---------------------|---------------------|
| Total Fund Balances-Governmental Funds | \$ 7,152,306 | \$ 7,160,154 |
| Amounts reported for governmental activities in the statement of net position are different because: | | |
| Capital assets: In governmental funds, only current assets are reported In the statement of net position, all assets are reported, including capital assets and accumulated depreciation. | | |
| Capital Assets at Historical Cost: | 6,425,763 | 6,315,088 |
| Accumulated Depreciation | (2,597,817) | (2,398,199) |
| Pension Deferred Charges | 2,780,055 | 2,123,732 |
| Net Pension Liability | (3,789,890) | (5,140,715) |
| Pension Deferred Credits | (3,749,765) | (3,284,489) |
| In governmental funds, the capital lease payable amounts are not reported as liability. However, capital lease payable amounts are reported as liability in the statement of net position. | | |
| Capital Lease Payable | <u>(1,466,086)</u> | <u>(1,609,877)</u> |
| Net Position of Governmental Activities | <u>\$ 4,754,566</u> | <u>\$ 3,165,694</u> |

The accompanying notes are an integral part of the financial statements.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2023

| REVENUES | General Fund | Capital Outlay Fund | Nonmajor Governmental Funds | Total Governmental Funds |
|--|-------------------------|------------------------------------|--|---|
| Property Taxes-Note 6 | \$ 9,508,011 | \$ - | \$ - | \$ 9,508,011 |
| Property Assessments-Note 6 | 1,868,420 | - | - | 1,868,420 |
| State Property Taxes-Note 6 | 55,995 | - | - | 55,995 |
| Program Revenues | 150 | 67,147 | 16,274 | 83,571 |
| Rent Income | - | - | - | - |
| Miscellaneous Income | 420,359 | - | - | 420,359 |
| Interest | 58,757 | 11,903 | 11,243 | 81,903 |
| Total Revenues | <u>11,911,692</u> | <u>79,050</u> | <u>27,517</u> | <u>12,018,259</u> |
| EXPENDITURES | | | | |
| Fire Protection | | | | |
| Fire Services-Note 13 | 9,408,737 | - | - | 9,408,737 |
| Insurance | 36,236 | - | - | 36,236 |
| Tax Administration Service Charge | 178,481 | - | - | 178,481 |
| Miscellaneous | 360,163 | 182,408 | - | 542,571 |
| Employee Benefits (PERS) | 1,541,690 | - | - | 1,541,690 |
| Capital Outlay-Note 4 | - | 133,462 | - | 133,462 |
| Debt Service: | | | | |
| Principal-Note 5 | - | 143,789 | - | 143,789 |
| Interest | - | 49,741 | - | 49,741 |
| Total Expenditures | <u>11,525,307</u> | <u>509,400</u> | <u>-</u> | <u>12,034,707</u> |
| Excess of Revenues Over (under) Expenditures | <u>386,385</u> | <u>(430,350)</u> | <u>27,517</u> | <u>(16,448)</u> |
| OTHER FINANCIAL SOURCES (USES) | | | | |
| Proceeds from Sale of Assets | - | 8,600 | - | 8,600 |
| Proceeds from Capital Lease | - | - | - | - |
| Operating Transfers In-Note 8 | - | 300,000 | - | 300,000 |
| Operating Transfers Out-Note 8 | (300,000) | - | - | (300,000) |
| Total Other Financing Sources (Uses) | <u>(300,000)</u> | <u>308,600</u> | <u>-</u> | <u>8,600</u> |
| Excess of Revenues and Other Financing Sources Over Expenditures and Other Uses | 86,385 | (121,750) | 27,517 | (7,848) |
| Fund Balances, July 01, 2022 | <u>4,769,344</u> | <u>1,917,987</u> | <u>472,823</u> | <u>7,160,154</u> |
| Fund Balance, June 30, 2023 | <u>\$ 4,855,729</u> | <u>\$ 1,796,237</u> | <u>\$ 500,340</u> | <u>\$ 7,152,306</u> |

The accompanying notes are an integral part of the financial statements.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2022

| REVENUES | General Fund | Capital Outlay Fund | Nonmajor Governmental Funds | Total Governmental Funds |
|--|-------------------------|------------------------------------|--|---|
| Property Taxes-Note 6 | \$ 8,112,842 | \$ - | \$ - | \$ 8,112,842 |
| Property Assessments-Note 6 | 1,580,268 | - | - | 1,580,268 |
| State Property Taxes-Note 6 | 52,671 | - | - | 52,671 |
| Program Revenues | 560,270 | - | 18,378 | 578,648 |
| Rent Income | 4,480 | 17,728 | - | 22,208 |
| Miscellaneous Income | 27,585 | - | - | 27,585 |
| Interest | 5,753 | 5,286 | 1,661 | 12,700 |
| Total Revenues | 10,343,869 | 23,014 | 20,039 | 10,386,922 |
| EXPENDITURES | | | | |
| Fire Protection | | | | |
| Fire Services-Note 13 | 9,527,364 | - | - | 9,527,364 |
| Insurance | 32,667 | - | - | 32,667 |
| Tax Administration Service Charge | 148,775 | - | - | 148,775 |
| Miscellaneous | 296,761 | 99,678 | - | 396,439 |
| Employee Benefits (PERS) | 522,252 | - | - | 522,252 |
| Capital Outlay-Note 4 | - | 1,162,591 | - | 1,162,591 |
| Debt Service: | | | | |
| Principal-Note 5 | - | 93,979 | - | 93,979 |
| Interest | - | 18,993 | - | 18,993 |
| Total Expenditures | 10,527,819 | 1,375,241 | - | 11,903,060 |
| Excess of Revenues Over (under) Expenditures | (183,950) | (1,352,227) | 20,039 | (1,516,138) |
| OTHER FINANCIAL SOURCES (USES) | | | | |
| Proceeds from Sale of Assets | - | 641,231 | - | 641,231 |
| Proceeds from Capital Lease | - | 1,095,443 | - | 1,095,443 |
| Operating Transfers In-Note 8 | 634,570 | - | - | 634,570 |
| Operating Transfers Out-Note 8 | - | (434,570) | (200,000) | (634,570) |
| Total Other Financing Sources (Uses) | 634,570 | 1,302,104 | (200,000) | 1,736,674 |
| Excess of Revenues and Other Financing Sources Over Expenditures and Other Uses | 450,620 | (50,123) | (179,961) | 220,536 |
| Fund Balances, July 1, 2021 | 4,318,724 | 1,968,110 | 652,784 | 6,939,618 |
| Fund Balance, June 30, 2022 | <u>\$ 4,769,344</u> | <u>\$ 1,917,987</u> | <u>\$ 472,823</u> | <u>\$ 7,160,154</u> |

The accompanying notes are an integral part of the financial statements.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT
 Reconciliation of the Governmental Funds Statement of Revenues, Expenditures,
 And Changes in Fund Balances to the Statement of Activities
 For the Fiscal Years Ended June 30, 2023 and 2022

| | 2023 | 2022 |
|---|---------------------|-----------------------|
| Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses | \$ (7,848) | \$ 220,536 |
| <p>Amounts reported for governmental activities in the statement of activities are different from amounts reported in governmental funds because:</p> <p>Capital Outlay: In governmental funds, the costs of capital outlay are reported as expenditures in the period when the assets are acquired. In the statement of activities costs of capital assets are allocated over their estimated useful lives as depreciation expense. The difference between capital outlay expenditures and depreciation expense for the period is:</p> | | |
| Expenditures for Capital Outlay | 133,462 | 1,162,591 |
| Depreciation Expense | (222,405) | (222,405) |
| Difference in Asset Book value | - | (8,322) |
| <p>Debt Service: In governmental funds, proceeds from long-term debt are reported as other sources and repayments are reported as expenditures. In the government-wide statements, repayments of long-term debt are reported as reductions of liabilities.</p> | | |
| Proceeds from Long-Term Debt | - | (1,095,444) |
| Principle Payment of Long-Term Debt | 143,789 | 93,979 |
| <p>Changes in Employee Benefits expense did not require the use of current financial resources or meet revenue recognition criteria in the Governmental Funds Financial Statements and therefore are not reported in governmental funds.</p> | | |
| | <u>1,541,874</u> | <u>(2,038,340)</u> |
| Changes in Net Position-Governmental Activities | <u>\$ 1,588,872</u> | <u>\$ (1,887,405)</u> |

The accompanying notes are an integral part of the financial statements.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:**A. Financial Reporting Entity**

The Tracy Rural County Fire Protection District was established in 1945 to protect the greater Tracy Region which encompasses over 200 square miles. The rural fire department was comprised of volunteers who manned four fire stations.

In 1999 the Tracy Rural County Fire Protection District (“District”) and the City of Tracy (“City”) agreed to consolidate fire protection services into one Fire Department. On September 7, 1999, the District and the City entered into a joint exercise of powers agreement (“JPA Agreement”) that created the South County Fire Authority (“Authority”), a public entity separate and apart from the District and the City. The operational date of this agreement is September 16, 1999.

Effective July 1, 2018, the authority (old JPA) was dissolved, and a new joint powers agreement was formed the South San Joaquin County Fire Authority (new JPA). See Note 7 for additional details.

The District’s governing authority consists of five elected officials who, together, constitute the Board of Directors. The Government Accounting Standards Board established criteria for determining which organizations should be included in a governmental reporting entity. The focal point for preparing the financial statements of a financial reporting entity is the *primary government*. The identification of a financial reporting entity is built around the concept of financial accountability. That is if a primary government is financially accountable for another entity, that entity’s financial statements must be included in the financial statements of the reporting entity. Thus, the *financial reporting entity* consists of the *primary government* and its *component units*. *Primary government* is defined as a state, general purpose local or special purpose local government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments. *Component units* are defined as legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, a component unit can be another organization for which the nature and significance of its relationship with a primary government is such that the exclusion would cause the reporting entity’s financial statements to be misleading or incomplete. Based on these criteria and definitions, the District is the primary government and there are no material potential component units which should be included with the accompanying financial statements of the District. The District’s basic financial statements do not include operations of the associated governmental agencies involved in the JPA Agreement, namely the Authority or the City.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):**B. Accounting Policies**

The District accounts for its financial transactions in accordance with policies and procedures of the California State Controller's Minimum Audit Requirements and Reporting Guidelines for Special Districts. The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

Basis of Presentation:*Government – Wide Financial Statements:*

The statement of net position and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. The District does not have business-type or fiduciary funds.

Fund Financial Statements:

Fund financial statements of the reporting entity are organized into funds, each of which are considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditure/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the District or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least ten percent of the corresponding total for all funds of the category or type.
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least five percent of the corresponding total for all governmental and enterprise funds combined.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):

Major Governmental Funds:

General Fund: is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another funds.

Capital Outlay Fund: accounts for all resources for the acquisition of capital assets and facilities by the District. Recorded income sources include resources received from developer impact fees assessed under provisions of the California Environmental Quality Activity (CEQA), sublease rental income, and interest income.

Nonmajor Governmental Funds:

Special Reserve Fund: is funded upon the direction of the District's governing board. It was established to pay for benefits accrued to former District employees.

Fire Facility Fund: Mitigate effects of new development.

B. Measurement Focus and Basis of Accounting:

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements regardless of the measurement focus applied.

Measurement Focus:

On the statement of net position and the statement of activities, governmental activities are presented using the economic resources measurement focus as defined in item b. below.

In the governmental fund balance sheet and the statement of governmental fund revenues, expenditures, and changes in fund balances, the "current financial resources" measurement focusses or the "economic resources" measurement focus is used as appropriate.

- a. The "current financial resources" measurement focus is used when accounting for all governmental funds. With this measurement focus, only current assets and current liabilities generally are included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):

- a. The accounting objectives of the “economic resources” measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets and all liabilities (whether current or noncurrent) associated with the operation of these funds are reported.

Basis of Accounting:

In the statement of net position and statement of activities, governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred, or economic asset used. Revenues, expenses, gains, losses assets and liabilities resulting from exchange-like transactions are recognized when the exchange takes place.

In the governmental funds balance sheet and the statement of governmental fund revenues, expenditures, and changes in fund balances, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available.” Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The District defines available to be within 60 days of year-end. Expenditures (including capital outlay) are recorded when the related fund liability is incurred.

C. Budgetary Data:

Under GASB 34, budgetary comparison information is required to be presented for the general fund and each major special revenue fund with a legally adopted budget. The District is not legally required to adopt a budget for special revenue funds; therefore, budget comparison information is not included for major special revenue funds.

Annual budgets are adopted for the general fund on a basis consistent with generally accepted accounting principles. In accordance with the by-laws established by the JPA Agreement, the District’s governing board must adopt a final budget within the first 90 days of the fiscal year. The District’s governing board satisfied this requirement. The Board of Directors is not required to revise the budget for amounts exceeding the original budgetary amounts. There were no budget revisions for the District during the year ended June 30, 2022.

D. Assets, Liabilities, and Equity/Net Position:

Cash:

The District’s cash consists of cash on hand and cash in the San Joaquin County Treasury. The County pools these funds with those of other Districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market value and are displayed on the financial statements as cash in county treasury.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):

E. Assets, Liabilities, and Equity/Net Position (Continued):

Capital Assets and Depreciation:

In the government-wide financial statements, fixed assets are accounted for as capital assets. Capital assets are reported at historical cost or estimated historical cost, including net interest cost during the construction period of capital assets. Donated assets are reported at their estimated fair value as of the date of donation. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend the assets' lives are not capitalized but are expensed as incurred.

Depreciation on all capital assets is computed using straight-line basis over the following estimated useful lives:

| <u>Asset Class</u> | <u>Assets</u> | <u>Estimated Useful Life in Years</u> |
|--------------------|---|---|
| Land | | N/A |
| Buildings | Fire Station, Garage, Tower | 50 |
| Equipment | Pumpers, Firefighting Equipment Automobiles, Pickups Defibrillator System, Gas Monitors | 3-10 |

Long-Term Obligations:

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position.

Net Position:

Net position represents the difference between assets and liabilities and are displayed in the three components: 1) Invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvements of those assets. 2) Restricted net position constraints placed on the use either by external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or law through constitutional provisions or enabling legislation. 3) Unrestricted net position consists of all other net position that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 1 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):***Use of Estimates:*

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 **FUND BALANCES:**

The governmental fund financial present fund balances based on classification that comprise a hierarchy that is based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact.

Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

Committed: This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the District Governing Board, the highest level of decision-making authority for the District. These amounts cannot be used for any other purpose unless the District Governing Board removes or changes the specific use by taking the type of action (ordinance or resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

Assigned: This classification includes amounts that are constrained by the District's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Governing Board or through the Governing Board delegating this responsibility to the Clerk through the budgetary process. This classification also includes the remaining positive fund balance for all governmental funds except for the General Fund.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 2 **FUND BALANCES (Continued):**

Unassigned: This classification includes the residual fund balance for the general fund. The unassigned classification also includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of assigned fund balance amounts.

The District would typically use restricted fund balances first, followed by committed resources, assigned, and then unassigned.

NOTE 3 **CASH AND INVESTMENTS:**

The District maintains its cash in the San Joaquin County Treasury as part of the common investment pool, which totals \$4,832,623 and \$4,594,909 as of June 30, 2023, and 2022, respectively, in accordance with GASB Statement No. 31. The fair market value of the investment pool as of June 30, 2023, and 2022 was \$4,832,623 and \$4,594,909, respectively. In addition, the District also has an outside bank account with the Bank of Stockton. The book value of the outside bank account was \$2,164,882 on June 30, 2023.

The District is considered to be an involuntary participant in the external investment pool. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool. The County is restricted by Government Code Section 53635 et seq. under Section 53601 et seq. to invest in time deposits, U.S. government securities, state registered warrants, notes or bonds, State Treasurer's investment pool, bankers' acceptances, commercial paper, negotiable certificates of deposit, and repurchase or reverse repurchase agreements. The investment policy for the San Joaquin County Treasury prohibits reverse repurchase of securities and foreign investments. Due to constraints and standards imposed by GASB and the top rating agencies, the target weighted average maturity of the portfolio will be approximately one and one-half years. As per the Government Code Section 53601, investments cannot exceed a five-year maturity.

Investments by the District in investment pools are considered unclassified as to credit risk, because they are not evidenced by securities that exist in physical or book entry form. Investment in external investment pools and other pooled investments are excluded from the concentration of credit risk disclosure under GASB Statement No. 40.

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rate.

Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools. The County of San Joaquin issues a financial report that includes custodial credit risk disclosures for the Cash in County Treasury. The report may be obtained by writing to the San Joaquin County Treasurer, 44 North San Joaquin Street, Stockton, CA 95202.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 4 CAPITAL ASSETS:

The following table provides a summary of changes in capital assets.

| <u>June 30, 2023</u> | <u>Balance July 1, 2022</u> | <u>Additions</u> | <u>Disposals</u> | <u>Balance June 30, 2023</u> |
|---|---------------------------------|--------------------|------------------|----------------------------------|
| Capital Assets, Not Depreciated: | | | | |
| Land - Durham Ferry Rd | \$ 177,107 | \$ - | \$ - | \$ 177,107 |
| Equipment & Engine - In progress | 1,162,591 | - | - | 1,162,591 |
| Total Capital Assets, Not Depreciated | 1,339,698 | - | - | 1,339,698 |
| Capital Assets Depreciated: | | | | |
| Buildings and Improvements: | | | | |
| Station - 7th St. | 82,128 | - | - | 82,128 |
| Station - Schulte Rd | 918,771 | - | - | 918,771 |
| Station - Durham Ferry Rd. | 1,437,707 | 85,775 | - | 1,523,482 |
| Equipment & Vehicles | 2,679,598 | 47,687 | 22,787 | 2,704,498 |
| Tower | 200,000 | - | - | 200,000 |
| Total Capital Assets Depreciated, Net | 5,318,204 | 133,462 | 22,787 | 5,428,879 |
| Less Accumulated Depreciation for: | | | | |
| Buildings and Improvements | 1,030,330 | 47,129 | - | 1,077,459 |
| Equipment | 1,710,683 | 175,276 | 22,787 | 1,863,172 |
| Total Accumulated Depreciation | 2,741,013 | 222,405 | 22,787 | 2,940,631 |
| Governmental Activities Capital Assets, Net | <u>\$ 3,916,889</u> | <u>\$ (88,943)</u> | <u>\$ -</u> | <u>\$ 3,827,946</u> |
| | | | | |
| <u>June 30, 2022</u> | <u>Balance July 1, 2021</u> | <u>Additions</u> | <u>Disposals</u> | <u>Balance June 30, 2022</u> |
| Capital Assets, Not Depreciated: | | | | |
| Land - Durham Ferry Rd | \$ 177,107 | \$ - | \$ - | \$ 177,107 |
| Equipment & Engine - In progress | - | 1,162,591 | - | 1,162,591 |
| Total Capital Assets, Not Depreciated | 177,107 | 1,162,591 | - | 1,339,698 |
| Capital Assets Depreciated: | | | | |
| Buildings and Improvements: | | | | |
| Station - 7th St. | 82,128 | - | - | 82,128 |
| Station - Linne Rd. | 97,437 | - | 97,437 | - |
| Station - Schulte Rd | 918,771 | - | - | 918,771 |
| Station - Durham Ferry Rd. | 1,437,707 | - | - | 1,437,707 |
| Equipment | 2,679,598 | - | - | 2,679,598 |
| Tower | 200,000 | - | - | 200,000 |
| Total Capital Assets Depreciated, Net | 5,415,641 | - | 97,437 | 5,318,204 |
| Less Accumulated Depreciation for: | | | | |
| Buildings and Improvements | 1,072,316 | 47,129 | 89,115 | 1,030,330 |
| Equipment | 1,535,407 | 175,276 | - | 1,710,683 |
| Total Accumulated Depreciation | 2,607,723 | 222,405 | 89,115 | 2,741,013 |
| Governmental Activities Capital Assets, Net | <u>\$ 2,985,025</u> | <u>\$ 940,186</u> | <u>\$ 8,322</u> | <u>\$ 3,916,889</u> |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 5 LONG-TERM DEBTS:

Changes in Long-Term Debt:

The following summarized long-term debt activity for the years ended June 30, 2023 and 2022:

| | <u>Beginning</u> <u>Balance</u> | <u>Additions</u> | <u>Reductions</u> | <u>Ending</u> <u>Balance</u> | <u>Due</u> <u>Within</u> <u>One Year</u> |
|---|------------------------------------|------------------|-------------------|---------------------------------|--|
| Capital Equipment - Community FNB - June 30, 2023 | \$ 1,609,875 | \$ - | \$ 143,789 | \$ 1,466,086 | \$ 237,814 |
| Capital Equipment - Community FNB - June 30, 2022 | \$ 608,411 | \$ 1,095,443 | \$ 93,979 | \$ 1,609,875 | \$ 143,789 |

Loans Payable:

In February 2020, the District has entered into an equipment lease purchase agreement with Community First National bank. The finance amount is \$697,681.75 and average maturity is 7 years with an interest of 3.03 percent per annum. The District yearly required payment amount is \$112,437.72.

In February 2022, the District has entered into an equipment lease purchase agreement with Community First National bank. The finance amount is \$326,042.55 and average maturity is 7 years with an interest of 2.52 percent per annum. The District yearly required payment amount is \$50,408.23.

In February 2022, the District has entered into an GPM Pumper lease purchase agreement with Community First National bank. The finance amount is \$769,400.67 and average maturity is 7 years with an interest of 2.52 percent per annum. The District yearly required payment amount is \$122,648.07.

Below is a schedule of payments summary:

| <u>Fiscal Years</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|---------------------|------------------|-----------------|--------------|
| 2024 | \$ 237,814 | \$ 47,980 | \$ 285,794 |
| 2025 | \$ 253,172 | \$ 32,622 | \$ 285,794 |
| 2026 | \$ 260,085 | \$ 25,705 | \$ 285,790 |
| thereafter, | \$ 715,015 | \$ 40,139 | \$ 755,154 |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 6 PROPERTY TAX REVENUE:

The District’s assessed property records are maintained by the San Joaquin County Auditor/Controller’s office. The County has entered into an agreement with the special Districts within its borders, commonly known as the Teeter Plan. Under this plan, the District is apportioned and paid the total property taxes to which it is entitled each year. Any delinquent taxes are the responsibility of the County. The County collects and retains all delinquencies, including penalties and interest. Substantially all taxes are paid to the Districts in the year to which they accrue, therefore no receivables accrual or provision for uncollectible are being made. Property taxes are levied on both real and personal property. The property tax levy to support general operations of the District is limited to 1% of full cash value and is distributed in accordance with statutory formulas.

Amounts needed to finance the annual requirements of voter-approved debt are excluded from this limitation and are separately calculated and levied each fiscal year. District special assessments are collected and paid by the County under the Teeter Plan as explained above.

The rates adopted by the approval of the governing board of the District for the current fiscal year were as follows:

| | | | |
|---|----|----------|-------------|
| Residential dwellings, commercial residential, agricultural, commercial industrial, and the San Joaquin County River Club | \$ | 0.03 | Per sq. ft. |
| Vacant residential lots, vacant commercial lots, and mobile home lots | \$ | 12.00 | Per parcel |
| Waste lands, berms and SBE property | \$ | 10.00 | Per parcel |
| Gas wells, hay barns, and loafing barns | \$ | 25.00 | Per parcel |
| Vacant industrial lots | \$ | 250.00 | Per parcel |
| Poultry containment buildings | \$ | 0.01 | Per parcel |
| Tire storage facilities and/or wood chip storage | \$ | 1,500.00 | Per parcel |

NOTE 7 JPA AGREEMENT SUMMARY:

Under the terms of the new JPA Agreement, the South County Fire Authority (“Authority”) is empowered to manage the fire prevention services for the City and District, also known as the Fire Department. The Authority is presently contracting for such services with the City of Tracy. Under the contract, the City is to administer the Fire Department under the direction of the JPA’s Fire Chief and provide the necessary administrative support for its programs and operations. This includes providing personnel, fiscal, procurement, maintenance, and clerical support for all department activities on behalf of the Authority. The JPA Agreement contemplates that the JPA will eventually assume responsibility for all administration and employment of personnel.

Among other items, the Authority leases real and personal property belonging to the City and District. The Authority is responsible for operation and maintenance of this property, while the City and District are responsible for replacing or purchasing new property. The

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 7 JPA AGREEMENT SUMMARY (Continued):

City and District are also responsible for providing whatever insurance they deem appropriate for the property owned by each or jointly.

The dissolution agreement of the old JPA also provided for other terms, including:

- a) All existing contracts for goods, services and for equipment entered into by the old JPA are assigned to the new JPA.
- b) Balances owed by District to the City of Tracy are reduced as of June 30, 2018.
- c) City is entitled to full ownership of Station 92.
- d) If the District ceases to operate any Fire Station currently located in an overlapping jurisdiction area, the station will revert to the City.
- e) City will collect and dispense to District certain impact fees.

NOTE 8 INTERFUND TRANSACTIONS:

Interfund transactions are reported as loans, services provided reimbursements or transfers. Loans are reported as Interfund receivables and payables, as appropriate, and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund, and reduces its related cost as a reimbursement. All other Interfund transactions are treated as transfers.

Transfers among governmental funds are netted as part of the reconciliation to the government-wide financial statements.

Interfund Transfers:

Interfund transfers for the 2022/23 fiscal year were as follows:

| <u>Tranfers In</u> | <u>Amount</u> | <u>Transfers Out</u> | <u>Amount</u> |
|----------------------|-------------------|----------------------|---------------------|
| General Fund | \$ - | General Fund | \$ (300,000) |
| Capital Reserve Fund | 300,000 | Capital Reserve Fund | - |
| Special Revenue Fund | - | Special Revenue Fund | - |
| | <u>\$ 300,000</u> | | <u>\$ (300,000)</u> |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 8 **INTERFUND TRANSACTIONS (Continued):**

Interfund transfers for the 2021/22 fiscal year were as follows:

| <u>Tranfers In</u> | <u>Amount</u> | <u>Transfers Out</u> | <u>Amount</u> |
|----------------------|-------------------|----------------------|---------------------|
| General Fund | \$ 634,570 | General Fund | \$ - |
| Capital Reserve Fund | - | Capital Reserve Fund | (434,570) |
| Special Revenue Fund | - | Special Revenue Fund | (200,000) |
| | <u>\$ 634,570</u> | | <u>\$ (634,570)</u> |

The above transfers were to establish the Special Revenue and Contingency Funds.

NOTE 9 **DEFINED BENEFITS PENSION PLANS:**

The District is still responsible for retirement benefit cost for retirement benefits earned by the District's employees who became employees of the State of California during their employment period with the District; however, the State of California is responsible for the retirement benefit cost for any subsequent retirement benefits earned by those employees. As of June 30, 2023, the District did not have any active employees.

Plan Description, Benefits Provided, and Employees Covered

The plan is a cost-sharing multiple-employer defined benefit pension plan administered by the California Public Employees; Retirement System (CalPERS). A full description of the pension plan benefit provisions, assumptions for funding purposes but not accounting purposes, and membership information is listed in the June 30, 2021 Annual Actuarial Valuation Report. Details of the benefits provided can be obtained in Appendix B of the June 30, 2021 actuarial valuation report. This report is a publicly available valuation report that can be obtained at CalPERS' website under Forms and Publications.

Contribution Description

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers are determined on an annual basis by the actuary and shall be effective on July 1 following notice of a change in the rate. The CalPERS' annual actuarial valuation process determines the total plan contributions.

For public agency cost-sharing plans covered by either the Miscellaneous or Safety risk pools, the Plan's actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 9 DEFINED BENEFITS PENSION PLANS (Continued):

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

The collective total pension liability for the June 30, 2022 measurement period was determined by an actuarial valuation as of June 30, 2021, with updated procedures used to roll forward the total pension liability to June 30, 2022. The collective total pension liability was based on the following assumptions:

| | |
|-------------------------|---|
| Actuarial Cost Method | Entry Age Normal in accordance with the requirements of GASB Statement No. 68 |
| Actuarial Assumptions | |
| Discount Rate | 6.90% |
| Inflation | 2.30% |
| Salary Increases | Varies by Entry Age and Service |
| Mortality Rate Table | Derived using CalPERS' Membership Data for all Funds |
| | Contract COLA up to 2.30% until Purchasing Power |
| Post Retirement Benefit | Protection Allowance Floor on Purchasing Power applies |

Discount Rate

The discount rate used to measure the total pension liability for PERF C was 7.15%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contributions rates and that contributions from employers will be made at statutorily required rates, actually determined. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit plan's fiduciary net position was projected to be available to make all projected future benefit payment of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefits payments to determine the total pension liability.

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 9 DEFINED BENEFITS PENSION PLANS (Continued):

| <u>Asset Class</u> | <u>New Strategic Allocation</u> | <u>Real Return Years 1 - 10</u> |
|---------------------------------|---|-------------------------------------|
| Global Equity- cap-weighted | 30.0% | 4.45% |
| Global Equity- non-cap-weighted | 12.00 | 3.84 |
| Private Equity | 13.00 | 7.28 |
| Treasury | 5.00 | 0.27 |
| Mortgage-backed Securities | 5.00 | 0.50 |
| Investment Grade Corporates | 10.00 | 1.56 |
| High Yield | 5.00 | 2.27 |
| Emerging Market Debt | 5.00 | 2.48 |
| Private Debt | 5.00 | 3.57 |
| Real Assets | 15.00 | 3.21 |
| Leverage | -5.00 | -0.59 |

The following table shows the Plan's proportionate share of the risk pool collective net pension liability over the measurement period.

| | <u>Plan Total Pension Liability (a)</u> | <u>Plan Fiduciary Net Position (b)</u> | <u>Plan Net Pension Liability/(Asset) (c) = (a) - (b)</u> |
|-----------------------------|---|--|---|
| Balance at : 6/30/2022 (MD) | \$ 15,552,320 | \$ 10,411,605 | \$ 5,140,715 |
| Balance at : 6/30/2023 (MD) | \$ 16,035,947 | \$ 12,246,057 | \$ 3,789,890 |
| Net Changes during 2022-23 | \$ (483,627) | \$ (1,834,452) | \$ 1,350,825 |

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability/(assets) of the Plan as of the measurement date, calculated using the discount rate of 6.90 percent (7.15% for 2022), as well as what the net pension liability/(asset) would be if it were calculated using a discount rate that is 1 percentage-point lower or 1 percentage-point higher than the current rate:

| | <u>Discount Rate - 1% (5.90%)</u> | <u>Current Discount Rate (6.90%)</u> | <u>Discount Rate + 1% (7.90%)</u> |
|--|---------------------------------------|--|---------------------------------------|
| Plan's Net Pension Liability/(Asset) - 2023 | \$ 6,004,337 | \$ 3,789,890 | \$ 1,980,041 |
| | <u>Discount Rate - 1% (6.15%)</u> | <u>Current Discount Rate (7.15%)</u> | <u>Discount Rate + 1% (8.15%)</u> |
| Plan's Net Pension Liability/(Asset) - 2022 | \$ 7,234,065 | \$ 5,140,715 | \$ 3,421,252 |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 9 **DEFINED BENEFITS PENSION PLANS (Continued):**

PENSION EXPENSE AND DEFERRED OUTFLOWS AND DEFERRED INFLOWS

For the fiscal years ended June 30, 2023, and 2022, Pension expense recognized as follows:

| | <u>2023</u> | <u>2022</u> |
|---|---------------------|-------------------|
| Service Cost | \$ 301,973 | \$ 732,569 |
| Interest Cost | 1,013,980 | 2,599,706 |
| Changes of Benefits Terms | 422 | 601 |
| Recognized Difference Between Projected and Actual Earnings on Plan Investment | 74,855 | (1,916,052) |
| Employer Contributions | (1,541,690) | - |
| Net Plan to Plan Resource Movement | (24) | (440,625) |
| Administrative Expense | 7,887 | 27,277 |
| Projected and Actual Earnings on Plan Investment | (867,738) | (937,750) |
| Other Miscellaneous Expenses | - | - |
| Difference between Expected & Actual Experience | 158,684 | 532,632 |
| Recognized Changes of Assumptions | <u>141,529</u> | <u>(32,494)</u> |
| Pension Expense (Income) | <u>\$ (710,122)</u> | <u>\$ 565,864</u> |

As of June 30, 2023, and 2022, the Tracy Rural Fire Protection District reports other amounts for the Plan as deferred outflows and deferred inflows of resources related to pensions as follows:

| | <u>Deferred Outflows of Resources 2023</u> | <u>Deferred Inflows of Resources 2023</u> | <u>Deferred Outflows/ (Inflows) of Resources 2022</u> |
|---|--|---|---|
| Changes of Assumptions | \$ 382,523 | \$ 394 | \$ - |
| Difference Between Expected and Actual Experience | 157,062 | 41,274 | 878,163 |
| Difference Between Projected and Actual Earnings on Investments | 598,379 | - | (3,060,298) |
| Changes in Employer's Proportion | - | 265,961 | (101,518) |
| Differences Between Employer's Contribution and Proportionate Share of Contributions | 435,789 | 3,442,136 | 603,298 |
| Contributions Made Subsequent to the Measurement Date | <u>1,206,302</u> | <u>-</u> | <u>519,598</u> |
| Total | <u>\$ 2,780,055</u> | <u>\$ 3,749,765</u> | <u>\$ (1,160,757)</u> |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 9 DEFINED BENEFITS PENSION PLANS (Continued):

Amounts reported as deferred outflows and deferred outflows and inflows of resources related to pensions will be recognized in future pension expenses as follows:

| <u>Measurement Period</u> <u>Ended June 30,</u> | <u>Deferred</u> <u>Outflows/(Inflows)</u> <u>of Resources</u> |
|--|---|
| 2024 | (597,819) |
| 2025 | (662,760) |
| 2026 | (556,672) |
| 2027 | 606,278 |
| 2028 | 241,263 |
| Thereafter | - |

NOTE 10 POST-EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS:

In addition to the pension benefits described in note 10, the District’s pay-as-you-go policy with PERS provides post-retirement healthcare benefits to all employees who retire from the District on or after attaining age 55 with at least 20 years of service. The District pays medical premiums for this eligible retiree.

NOTE 11 BOARD OF DIRECTORS:

| <u>Name</u> | <u>Title</u> | <u>Term Expires</u> |
|---------------|--------------|---------------------|
| Pete Reese | Chairman | December 2026 |
| Jeff Ramsey | Vice Chair | December 2024 |
| John Vierra | Director | December 2026 |
| Matt Kopinski | Director | December 2024 |
| Craig Miller | Director | December 2024 |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Notes to Basic Financial Statements

June 30, 2023 and 2022

NOTE 12 RELATED PARTY TRANSACTIONS:

Under the JPA Agreement, the District share of costs for services totaled \$9,408,737 and \$9,527,364 for the fiscal years ended June 30, 2023, and 2022, respectively.

Below is the summary of business consulting expenses for the years ended June 30, 2023, and 2022:

| <u>Business Name:</u> | <u>June 30, 2023</u> | <u>June 30, 2022</u> |
|-------------------------------------|----------------------|----------------------|
| Special District Financial Services | \$ 55,125 | \$ 54,400 |
| Total | <u>\$ 55,125</u> | <u>\$ 54,400</u> |

NOTE 13 COMMITMENT AND CONTINGENCIES:

The District is exposed to various risks of loss related to torts; theft, damage, and destruction of assets; errors and omissions; and natural disasters. The District purchases commercial insurance for general liability and management liability with coverage up to a maximum of \$3,000,000, subject to various policy limits generally ranging from \$5,000 to \$1,000,000 per occurrence.

The District has exposure to various claims and litigation arising in the ordinary course of its operations. The District management, after consulting with the District legal attorney, believes that the claims may not be material to the financial statements or results of operations as of and for the fiscal year ending June 30, 2023.

NOTE 14 SUBSEQUENT EVENTS:

The District has evaluated after June 30, 2023, to assess the need for potential recognition or disclosures in the financial statements. Such events were evaluated through April 08, 2024, the date these financial statements were available to be issued. Based upon this evaluation, it was determined that no subsequent events occurred that required recognition or additional disclosures in the financial statements.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT
Budgetary Comparison Schedule - General Fund
For the Year Ended June 30, 2023

| | Original & Final Budgeted Amounts | Actual Amounts | Variance with Final Budget Positive (Negative) |
|---|--|---------------------------|---|
| REVENUES | | | |
| Property Taxes | \$ 9,243,478 | \$ 9,508,011 | \$ 264,533 |
| Property Assessments | 1,631,078 | 1,868,420 | 237,342 |
| State Property Taxes | 47,009 | 55,995 | 8,986 |
| Programs Revenues | - | 150 | 150 |
| Miscellaneous Income | - | 420,359 | 420,359 |
| Interest | 10,000 | 58,757 | 48,757 |
| | <u>10,931,565</u> | <u>11,911,692</u> | <u>980,127</u> |
| Total Revenues | | | |
| EXPENDITURES | | | |
| Fire Services | 9,408,736 | 9,408,737 | (1) |
| Attorney | 220,000 | 108,605 | 111,395 |
| Auditor | 8,300 | 8,245 | 55 |
| County Tax Administration Charges | 135,000 | 159,754 | (24,754) |
| County Direct Assessment and AP Charges | 16,000 | 18,727 | (2,727) |
| Business Services | 55,125 | 55,124 | 1 |
| Miscellaneous | 190,500 | 173,389 | 17,111 |
| Director's Fees | 20,000 | 14,800 | 5,200 |
| Insurance - General Liability | 40,000 | 36,236 | 3,764 |
| Retirement (PERS) | 1,233,833 | 1,541,690 | (307,857) |
| | <u>11,327,494</u> | <u>11,525,307</u> | <u>(197,813)</u> |
| Total Expenditures | | | |
| Excess (Deficiency) of Revenues over (under) Expenditures | <u>(395,929)</u> | <u>386,385</u> | <u>782,314</u> |
| OTHER FINANCIAL SOURCES (USES) | | | |
| Operating transfers in (out) | <u>(450,000)</u> | <u>(300,000)</u> | <u>150,000</u> |
| Fund Balance - July 1, 2022 | | <u>4,769,344</u> | |
| Fund Balance - June 30, 2023 | | <u>\$ 4,855,729</u> | |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT
 Budgetary Comparison Schedule - General Fund
 For the Year Ended June 30, 2022

| | <u>Original & Final Budgeted Amounts</u> | <u>Actual Amounts</u> | <u>Variance with Final Budget Positive (Negative)</u> |
|---|--|---------------------------|---|
| REVENUES | | | |
| Property Taxes | \$ 7,714,851 | \$ 8,112,842 | \$ 397,991 |
| Property Assessments | 1,581,850 | 1,580,268 | (1,582) |
| State Property Taxes | 53,633 | 52,671 | (962) |
| Programs Revenues | 192,223 | 560,270 | 368,047 |
| Fee for Service | 36,400 | 4,480 | (31,920) |
| Miscellaneous Income | - | 27,585 | 27,585 |
| Interest | 15,902 | 5,753 | (10,149) |
| | <u>9,594,859</u> | <u>10,343,869</u> | <u>749,010</u> |
| Total Revenues | | | |
| EXPENDITURES | | | |
| Fire Services | 8,820,000 | 9,527,364 | (707,364) |
| Special Services | - | - | - |
| Attorney | 295,000 | 122,429 | 172,571 |
| Auditor | 7,000 | 6,725 | 275 |
| County Tax Administration Charges | 120,000 | 133,019 | (13,019) |
| County Direct Assessment and AP Charges | 15,000 | 15,756 | (756) |
| Business Services | 52,500 | 54,400 | (1,900) |
| Miscellaneous | 476,800 | 95,907 | 380,893 |
| Director's Fees | 20,000 | 17,300 | 2,700 |
| Insurance - General Liability | 40,000 | 32,667 | 7,333 |
| Retirement (PERS) | 586,839 | 522,252 | 64,587 |
| | <u>10,433,139</u> | <u>10,527,819</u> | <u>(94,680)</u> |
| Total Expenditures | | | |
| Excess (Deficiency) of Revenues over (under) Expenditures | (838,280) | (183,950) | 654,330 |
| Operating transfers in | | 634,570 | |
| Fund Balance - July 1, 2021 | | <u>4,318,724</u> | |
| Fund Balance - June 30, 2022 | | <u>\$ 4,769,344</u> | |

TRACY RURAL FIRE PROTECTION DISTRICT
 Schedules of Required Supplementary Information - Pension Plan
 June 30,

Schedule of the Plan's Proportionate Share of the Net Pension Liability and Related Ratios as of the Measurement Date in Relation to PERF C

| | 2023 | 2022 | 2021 | 2020 | 2019 | 2018 | 2017 | 2016 |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Plan's Proportion of the Net Pension Liability/(Asset) | 0.01787% | 0.02837% | 0.02197% | 0.02888% | 0.02773% | 0.02958% | 0.02658% | 0.02212% |
| Plan's Proportionate Share of the Net Pension Liability/(Asset) | \$ 3,789,890 | \$ 5,140,715 | \$ 4,987,483 | \$ 4,489,159 | \$ 4,489,159 | \$ 4,486,478 | \$ 3,662,717 | \$ 3,099,059 |
| Plan's Covered-Employee Payroll | | | | | | | | |
| Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered-Employee Payroll | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Plan's Total Pension Liability | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| Plan's Proportionate Share of Aggregate Employer Contributions | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Schedule of Plan Contributions

| | 2023 | 2022 | 2021 | 2020 | 2019 | 2018 | 2017 | 2016 |
|--|------------|------------|------------|------------|------------|------------|------------|------------|
| Actuarially Determined Contribution | \$ 558,828 | \$ 519,781 | \$ 522,154 | \$ 472,117 | \$ 428,584 | \$ 302,887 | \$ 218,980 | \$ 204,694 |
| Contributions in Relation to the Actuarially Determined Contribution | (558,828) | (519,781) | (522,154) | (472,117) | (428,584) | (302,887) | (218,980) | (204,694) |
| Contribution Deficiency (Excess) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Covered-Employee Payroll | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Contributions as a Percentage of Covered-Employee Payroll | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |

Notes to Schedule

Change in Benefit Terms: The figures above do not include any liability impact that may have resulted from plan changes which occurred after June 30, 2021 as they have minimal cost impact.

Change in Assumptions: None

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Combining Balance Sheet
 NonMajor Special Revenue Funds
 June 30,

| | 2023 | | |
|--------------------------------------|---------------------------------|-------------------------------|-------------------|
| | Special Reserve Fund | Fire Facility Fund | Total |
| ASSETS | | | |
| Cash in Treasury | \$ 18,894 | \$ 477,334 | \$ 496,228 |
| Interest Receivable | - | 4,112 | 4,112 |
| Total Assets | <u>18,894</u> | <u>481,446</u> | <u>500,340</u> |
| LIABILITIES AND FUND BALANCES | | | |
| Liabilities | - | - | - |
| Total Liabilities | - | - | - |
| FUND BALANCES | | | |
| Assigned | <u>18,894</u> | <u>481,446</u> | <u>500,340</u> |
| Total Liabilities and Fund Balances | <u>\$ 18,894</u> | <u>\$ 481,446</u> | <u>\$ 500,340</u> |

| | 2022 | | |
|--------------------------------------|---------------------------------|-------------------------------|-------------------|
| | Special Reserve Fund | Fire Facility Fund | Total |
| ASSETS | | | |
| Cash in Treasury | \$ 18,894 | \$ 453,324 | \$ 472,218 |
| Interest Receivable | - | 605 | 605 |
| Total Assets | <u>18,894</u> | <u>453,929</u> | <u>472,823</u> |
| LIABILITIES AND FUND BALANCES | | | |
| Liabilities | - | - | - |
| Total Liabilities | - | - | - |
| FUND BALANCES | | | |
| Assigned | <u>18,894</u> | <u>453,929</u> | <u>472,823</u> |
| Total Liabilities and Fund Balances | <u>\$ 18,894</u> | <u>\$ 453,929</u> | <u>\$ 472,823</u> |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Non-Major Special Revenue Funds
For the Years Ended June 30,

| | 2023 | | |
|---|---------------------------------|-------------------------------|--------------|
| | Special Reserve Fund | Fire Facility Fund | Total |
| REVENUES | | | |
| Program Revenues | \$ - | \$ 16,274 | \$ 16,274 |
| Interest | - | 11,243 | 11,243 |
| Total Revenues | - | 27,517 | 27,517 |
| EXPENDITURES | | | |
| Employee Benefits | - | - | - |
| Excess (Deficiency) of Revenues over (under) Expenditures | - | 27,517 | 27,517 |
| OTHER FINANCING SOURCES (USES) | | | |
| Operating Transfers In (Out) | - | - | - |
| Total Other Financing Sources (Uses) | - | - | - |
| Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Uses | - | 27,517 | 27,517 |
| Fund Balances, July 1, 2022 | 18,894 | 453,929 | 472,823 |
| Fund Balances, June 30, 2023 | \$ 18,894 | \$ 481,446 | \$ 500,340 |

| | 2022 | | |
|---|---------------------------------|-------------------------------|--------------|
| | Special Reserve Fund | Fire Facility Fund | Total |
| REVENUES | | | |
| Program Revenues | \$ - | \$ 18,378 | \$ 18,378 |
| Interest | - | 1,661 | 1,661 |
| Total Revenues | - | 20,039 | 20,039 |
| EXPENDITURES | | | |
| Employee Benefits | - | - | - |
| Excess (Deficiency) of Revenues over (under) Expenditures | - | 20,039 | 20,039 |
| OTHER FINANCING SOURCES (USES) | | | |
| Operating Transfers In (Out) | (200,000) | - | (200,000) |
| Total Other Financing Sources (Uses) | (200,000) | - | (200,000) |
| Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Uses | (200,000) | 20,039 | (179,961) |
| Fund Balances, July 1, 2021 | 218,894 | 433,890 | 652,784 |
| Fund Balances, June 30, 2022 | \$ 18,894 | \$ 453,929 | \$ 472,823 |



Tracy Rural County Fire Protection District

Agenda Item 4.2

STAFF REPORT

Meeting: Regular Meeting
Date: May 14, 2024
To: Board of Directors
Prepared by: Raychel Jackson, District Clerk
Approved by: Jeff Ramsey, Chairperson

Re: Review Preliminary Budget for Fiscal Year 2024-2025

RECOMMENDATION

Action Item X Non-Action Item

It is recommended that the Tracy Rural County Fire Protection District Board of Directors receive the proposed preliminary budget for FY2024-25.

BACKGROUND

The Fire Protection District Law of 1987 provides the Board shall adopt a preliminary budget before June 30 and adopt a final budget before or on October 1 of each year.

DISCUSSION

Staff has prepared the FY2024/25 preliminary budget based on current available information. The budget is presented as a preliminary budget so the Directors can provide input which will be incorporated into the final budget. The budget provides for the financial planning and evaluation of all funds. Fund accounts include: 1) General; 2) Building Maintenance and Apparatus Funds within the Capital Outlay; 3) Fire Facilities; 4) Retirement Buyout; and 5) Reserve.

FISCAL IMPACTS

None.

ATTACHMENTS

1. FY 2024-25 Preliminary Budget.

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT
FY2023/2024 Final Budget

| <u>General / Operating</u> | ACTUAL | ACTUAL | ACTUAL | ACTUAL | PROJECTED |
|---------------------------------|------------------------|------------------------|-------------------------|-------------------------|-------------------------|
| | FY20/21 | FY21/22 | FY22/23 | FY23/24 as of April 24 | FY24/25 |
| Revenues | | | | | |
| Property Taxes | \$ 7,260,933.89 | \$ 8,180,069.15 | \$ 9,424,147.33 | \$ 10,942,942.42 | \$ 11,196,676.00 |
| Property Assessments | \$ 1,486,473.34 | \$ 1,583,570.45 | \$ 1,868,614.71 | \$ 1,879,991.45 | \$ 2,220,101.00 |
| Homeowners / State Property Tax | \$ 50,597.28 | \$ 52,670.76 | \$ 55,995.03 | \$ 50,686.16 | \$ 33,263.00 |
| Miscellaneous Income | \$ 79,898.11 | | \$ 570,508.71 | \$ 289,218.38 | |
| Interest | \$ 15,002.00 | \$ 8,539.00 | \$ (1,870.00) | \$ 7,574.00 | \$ 10,000.00 |
| Total Revenue | \$ 8,892,904.62 | \$ 9,824,849.36 | \$ 11,917,395.78 | \$ 13,170,412.41 | \$ 13,460,040.00 |
| Expenses | | | | | |
| Audited Financial Statements | \$ 6,725.00 | \$ 6,725.00 | \$ 8,245.00 | \$ 750.00 | \$ 8,300.00 |
| Auditors Direct Assessment | \$ 14,882.25 | \$ 15,756.15 | \$ 18,727.05 | \$ 18,858.43 | \$ 18,000.00 |
| Auditors PR & AP Charges | \$ 110,187.00 | \$ 133,019.00 | \$ 159,754.00 | \$ 71,350.00 | \$ 160,000.00 |
| Auditors Tax Admin Charges | \$ - | \$ - | | \$ - | \$ 600.00 |
| Administrative | | | | | |
| Executive Admin | \$ 48,581.00 | \$ 50,200.00 | \$ 54,731.25 | \$ 43,181.27 | \$ 60,775.30 |
| Director Fees | \$ 17,300.00 | \$ 17,345.00 | \$ 15,800.00 | \$ 11,800.00 | \$ 20,000.00 |
| Elections | | | \$ 32,684.35 | | \$ 40,000.00 |
| Facility Maintenance | | | | | |
| Station 93 | | | | \$ 30,642.60 | \$ 40,000.00 |
| Station 94 | | | | \$ 13,442.63 | \$ 40,000.00 |
| Station 95 | | | | \$ 15,745.22 | \$ 20,000.00 |
| Banta | | | | \$ 8,593.50 | \$ 5,000.00 |
| Fund Transfers | | | | | |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

FY2023/2024 Final Budget

| <u>General / Operating</u> | ACTUAL | ACTUAL | ACTUAL | ACTUAL | PROJECTED |
|-------------------------------|-----------------|---------------|---------------|------------------------|------------------|
| | FY20/21 | FY21/22 | FY22/23 | FY23/24 as of April 24 | FY24/25 |
| Capital Outlay | | | | | |
| Apparatus/Equip | \$ 1,020,000.00 | \$ 200,000.00 | \$ 200,000.00 | | \$ 200,000.00 |
| Building Maint/Impr | \$ 300,000.00 | \$ 100,000.00 | \$ 100,000.00 | | |
| New Constr. | \$ - | \$ - | | \$ - | \$ - |
| Medical Leave Buyout | \$ 200,000.00 | \$ 100,000.00 | \$ 150,000.00 | \$ 510,701.39 | \$ 150,000.00 |
| Emergency Reserve | | | | \$ - | \$ - |
| Bank of Stockton | | | | | |
| Insurance - General Liability | \$ 22,325.76 | \$ 32,667.00 | \$ 72,539.00 | \$ 57,322.00 | \$ 60,000.00 |
| Legal Services | | | | | |
| Document Review | \$ - | \$ - | | \$ - | \$ - |
| General | \$ 45,691.62 | \$ 48,147.45 | \$ 45,528.20 | \$ 14,484.24 | \$ 75,000.00 |
| JPA | \$ 22,752.42 | \$ 6,520.50 | \$ 525.00 | | \$ 10,000.00 |
| Litigation | \$ 135,554.61 | \$ 78,114.71 | \$ 64,924.52 | \$ 11,368.16 | \$ 25,000.00 |
| Membership/Association Dues | | | | | |
| Seminars | \$ 1,050.00 | \$ 2,665.00 | \$ 3,125.00 | \$ 3,240.00 | \$ 5,000.00 |
| Membership Dues | \$ 2,453.00 | \$ 4,574.00 | \$ 6,953.00 | \$ 6,710.00 | \$ 8,000.00 |
| Miscellaneous | \$ 38,962.40 | \$ 4,953.01 | \$ 14,307.71 | \$ 4,570.80 | \$ 15,000.00 |
| Office Expense | | | | | |
| Computer | \$ 3,207.19 | \$ 1,340.31 | \$ 2,214.81 | | \$ 3,000.00 |
| Miscellaneous | \$ 7,853.76 | \$ 4,353.25 | \$ 2,045.88 | \$ 1,341.20 | \$ 4,000.00 |
| Phone | \$ 2,503.12 | \$ 4,415.27 | \$ 6,732.81 | \$ 3,993.82 | \$ 6,000.00 |
| Postage | \$ 174.20 | \$ 142.55 | \$ 70.85 | \$ 134.00 | \$ 200.00 |
| Software/Hardware | \$ 181.19 | \$ 911.41 | \$ 451.88 | \$ 677.00 | \$ 500.00 |
| Supplies | \$ 330.12 | \$ 9.36 | \$ 639.72 | \$ 35.99 | \$ 400.00 |
| Travel | | | \$ 1,000.00 | \$ 1,994.12 | \$ 3,000.00 |
| Retirement | | | | | |
| PERS | \$ 1,711.34 | \$ 1,770.72 | \$ 1,822.73 | \$ 8,483.54 | \$ 2,700.00 |
| PERS Actuarial Study | | | | | |
| PERS Unfunded Liability | | | | | |
| (Pre-1999) | \$ 504,882.00 | \$ 519,781.00 | \$ 559,308.00 | \$ 558,828.00 | \$ 583,439.45 |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT
FY2023/2024 Final Budget

| <u>General / Operating</u> | ACTUAL | ACTUAL | ACTUAL | ACTUAL | PROJECTED |
|--|-----------------|-------------------|------------------|------------------------|------------------|
| | FY20/21 | FY21/22 | FY22/23 | FY23/24 as of April 24 | FY24/25 |
| PERS Unfunded Liability (1999-2022) | | | \$ 646,994.00 | | \$ 646,994.00 |
| Safety Plan | \$ 700.00 | \$ 700.00 | \$ 700.00 | \$ 700.00 | \$ 700.00 |
| Consultant Reports | | | | | |
| Benefit Assessment - HdL | \$ 3,208.00 | \$ 11,936.82 | \$ 11,936.82 | \$ 4,061.25 | \$ 10,000.00 |
| County Report | \$ 1,168.35 | \$ 1,200.79 | | \$ 1,301.77 | \$ 2,000.00 |
| Misc. Report | \$ 13,433.75 | \$ 1,299.41 | \$ 5,548.75 | \$ 15,155.00 | \$ 4,000.00 |
| State Controllers Report | | | | | \$ 800.00 |
| SSJCFA - JPA | \$ 5,833,333.00 | \$ 9,527,364.02 | \$ 9,408,736.50 | \$ 10,119,275.00 | \$ 10,777,546.00 |
| City of Tracy | | | | | |
| Utilites | | | | | |
| Station 93 | \$ 24,413.10 | \$ 23,354.05 | \$ 27,780.44 | \$ 18,666.63 | \$ 30,000.00 |
| Station 94 | \$ 24,070.07 | \$ 17,518.12 | \$ 20,618.79 | \$ 16,795.94 | \$ 30,000.00 |
| Station 95 | | \$ 10,589.26 | \$ 20,041.05 | \$ 17,984.36 | \$ 25,000.00 |
| Banta | | | \$ 359.65 | \$ 1,046.72 | \$ 2,000.00 |
| Vector Control / Water Assessmt | | \$ 43.02 | \$ 35.36 | | |
| Total Expense | \$ 8,407,634.25 | \$ 10,927,416.18 | \$ 11,664,882.12 | \$ 11,593,234.58 | \$ 13,092,954.75 |
| Net Income | \$ 485,270.37 | \$ (1,102,566.82) | \$ 252,513.66 | \$ 1,577,177.83 | \$ 367,085.25 |



**Tracy Rural County
Fire Protection District**

Agenda Item 4.3

STAFF REPORT

Meeting: Regular Meeting
Date: May 14, 2024
To: Board of Directors
Prepared by: Raychel Jackson, District Clerk
Approved by: Jeff Ramsey, Chairperson

Re: Approve Resolution 2024-02 Setting the Tax Rate Under Government Code §53978 for Fiscal Year 2024-2025

RECOMMENDATION

Action Item Non-Action Item

Approve setting the tax rate under Government Code §53978 for the Fiscal Year 24/25.

BACKGROUND

Annually, in accordance with California Government Code §53978, the District is required by resolution to set a special tax rate fee under San Joaquin County Ordinance R-83-895.

DISCUSSION

The approved special tax shall be collected in the same manner as other charges and taxes collected by the County of San Joaquin on behalf of the District. The special tax shall be in addition to the annual tax rate allowed by law. The revenue from this special tax will be used to provide revenue for the District to use in performing essential fire protection and prevention services and emergency medical response services, including acquiring, operating and maintaining fire suppression equipment and funding capital improvements.

FISCAL IMPACTS

None.

ATTACHMENTS

1. Resolution 2024-02



Tracy Rural County Fire Protection District

Resolution No. 2024-02

ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-2025 PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA STATE CONSTITUTION

WHEREAS, Government Code Section 53978 requires the District by Resolution set a Special Tax Rate fee under San Joaquin County Ordinance R-83-895; and

WHEREAS, The Tracy Rural County Fire Protection District Board of Directors resolves to set these charges without regard to property valuation for Fire Prevention and Fire Suppression as follows:

| | |
|---|------------------------|
| Residential dwelling, commercial residential, agriculture, Commercial, industrial, and the San Joaquin County River Club | \$0.03 per square foot |
| Vacant residential lots, vacant commercial lots, and mobile home lots | \$12.00 per parcel |
| Waste lands, berms and BOE property | \$10.00 per acre |
| Gas wells, hay barns and loafing barns | \$25.00 per parcel |
| Vacant industrial lots | \$250.00 per parcel |
| Poultry containment buildings | \$0.01 per square foot |
| Tire storage facilities and/or wood chip storage | \$1,500.00 per parcel |

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the Tracy Rural County Fire Protection District that:

The District does hereby authorizes setting the special tax rate under Government Code Section 53978;

Motion passed.

Passed, approved, and adopted this 14th day of May, 2024.

Jeff Ramsey, Chairman of the Board

ATTEST:

Raychel Jackson, Clerk of the Board



Tracy Rural County Fire Protection District

Agenda Item 4.4

STAFF REPORT

Meeting: Regular Meeting
Date: May 14, 2024
To: Board of Directors
Prepared by: Kevin J. Berreth, District Counsel
Approved by: Jeff Ramsey, Chairperson

Re: Board Compensation

RECOMMENDATION

Action Item ___ Non-Action Item

It is recommended that the Board consider whether an increase in Board Member compensation is warranted AND to create a "Board Compensation Policy."

BACKGROUND

The board members of Tracy Rural County Fire District have received the same compensation for the past decade. board members are currently compensated at a maximum rate of \$100 per meeting. This has remained unchanged. The board has tasked District Council to explore the options available to the board so the board can evaluate and decide whether an increase in board compensation is warranted.

DISCUSSION

- *Current Compensation*

The current rate of compensation for board members is \$100 per meeting. This practice reflects the language in California Health and Safety Code §13857(a) which authorizes compensation of \$100 for attending each meeting of the board. However, §13857 specifically provides that payment at this rate is not to exceed 4 meetings per month.

- *Authorized Compensable Activities*

Pursuant to Health and Safety Code § 13857, Government Code § 53232.1 defines the type of activities on a specific day which are defined as compensable meetings. They include:

1. Board meetings,
2. Meeting of an advisory body,



Tracy Rural County Fire Protection District

-
3. Conferences or organized educational activities, including but not limited to the ethics training required for board members who receive compensation pursuant to Government Code § 53234 et. seq.

- *Potential Changes to Current Policy*

Health & Safety Code §13857(b) provides that a Board may also authorize payment for “attendance at occurrences not specified in subdivision (a) ONLY IF the [Board] has adopted, in a public meeting, a written policy specifying other types of occasions that constitute the performance of official duties for which a member of the legislative body may receive payment.”

Health & Safety Code §13857(b) authorizes increases to Board Members’ compensation if adopted pursuant to the requirements of the Water Code. Water Code §20202 authorizes the Board to adopt an ordinance increasing the \$100.00 limit by 5% per calendar year for each year since the last adjustment. For example, if we increase the current \$100 rate at 5% per calendar year starting in 2018, the new rate would be \$127.63 per meeting.

- *Comparisons*

| Fire District | Board Compensation |
|--------------------------------|---|
| Los Altos Hills Fire District | \$100 per meeting; maximum of 4 meetings per month |
| San Ramon Valley Fire District | \$105 per meeting; maximum of 4 meetings per month |
| Novato Fire District | \$200 per meeting; maximum of 4 meetings per month |
| Coastside Fire District | \$167.50 per meeting; maximum of 2 meetings per month |

FISCAL IMPACTS

If the board's maximum monthly compensation is increased per month, the fiscal impact would be measured by the difference between the currently authorized rate and the newly authorized rate.

ATTACHMENTS

None



**Tracy Rural County
Fire Protection District**

Agenda Item 4.5

STAFF REPORT

Meeting: Regular Meeting
Date: May 14, 2024
To: Board of Directors
Prepared by: Raychel Jackson, District Clerk
Approved by: Jeff Ramsey, Chairperson

Re: Update Information Regarding Station Maintenance Issues

RECOMMENDATION

Action Item Non-Action Item

Receive an update on Station 93, Station 94 and Station 95 maintenance issues and modifications and provide direction to staff concerning future projects.

BACKGROUND

Station 93, located at 1400 W Durham Ferry Road, was constructed and occupied in 2006. Station 94, located at 16502 West Schulte Road, was remodeled from an existing 20+ year old ranch house into a fire station in 1995. Over the years, both stations have experienced maintenance issues that can be attributed to their age and the normal wear and tear related to fire station operations.

DISCUSSION

Ongoing maintenance and repairs at all stations. The following is the Building Maintenance budget for each station ending April 2024:

| <i>Station</i> | <i>Expenses as of 4/30/24</i> | <i>FY 23/24 Budget</i> |
|-----------------------|--------------------------------------|-------------------------------|
| Station 93 | \$32,725.10 | \$40,000.00 |
| Station 94 | \$13,442.63 | \$40,000.00 |
| Station 95 | \$18,805.17 | \$15,000.00 |

FISCAL IMPACTS / ATTACHMENTS

None.