



Tracy Rural County Fire Protection District

Agenda Item 4.1

STAFF REPORT

Meeting: Regular Meeting
Date: August 11, 2026
To: Board of Directors
Prepared by: Raychel Jackson, General Manager
Approved by: Craig Miller, Chairperson

Re: Approval of Resolutions to Participate in Fire Risk Management Services (FRMS) Workers' Compensation Program

RECOMMENDATION

☒ **Action Item** ☐ Non-Action Item

Adopt Resolutions 2026-13 and Resolution 2026-14 to participate in the Fire Risk Management Services (FRMS) Workers' Compensation Program:

1. Resolution 2026-13 Authorizing Participation in Fire Risk Management Services (FRMS).
2. Resolution 2026-14 Authorizing Application to the California Department of Industrial Relations for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities.

BACKGROUND

As the District continues to establish its independent administrative and operational functions, it must secure workers' compensation coverage for its employees.

Fire Risk Management Services (FRMS) is a Joint Powers Authority (JPA) that provides workers' compensation coverage and related risk management services specifically for fire agencies throughout California. Participation in FRMS requires the Board to adopt several resolutions as part of the membership and regulatory approval process. The FRMS membership resolution commits the District to the workers' compensation program for a minimum three-year participation period and authorizes execution of the Joint Powers Agreement upon approval of membership.

In addition, because FRMS operates as a self-insured workers' compensation program, participating agencies must obtain a Certificate of Consent to Self-Insure from the California Department of Industrial Relations (DIR). The Board must authorize submission of that application.



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DISCUSSION

Participation in FRMS is an important step in establishing the District's independent workers' compensation program.

Approval of these resolutions will authorize the District's participation in the FRMS Workers' Compensation Program, authorize execution of the FRMS Joint Powers Agreement upon approval of the District's membership, authorize submission of the required application to the California Department of Industrial Relations and authorize the General Manager to execute documents necessary to complete the membership process.

These resolutions are administrative and regulatory requirements necessary for participation in the FRMS program.

Participation in FRMS provides the District access to workers' compensation coverage, claims administration, risk management resources, and training tailored specifically to fire service agencies.

FISCAL IMPACT

Workers' compensation costs are included in the adopted Fiscal Year 2026-2027 Budget in the amount of \$1,836.00.

ATTACHMENTS

1. Resolution 2026 - 13 Authorizing Participation in Fire Risk Management Services (FRMS).
2. Resolution 2026- 14 Authorizing Application to the California Department of Industrial Relations for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities.



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Resolution No. 2026-13

RESOLUTION OF THE TRACY RURAL COUNTY FIRE PROTECTION DISTRICT AUTHORIZING PARTICIPATION IN THE FIRE RISK MANAGEMENT SERVICES

WHEREAS, the Tracy Rural County Fire Protection District wishes to obtain workers' compensation coverage commencing 07/01/2026 for the General Manager and other employees as maybe determined; and

WHEREAS, the Fire Risk Management Services (FRMS) is a joint powers authority created for the purpose of providing workers' compensation and employment benefits coverages, and/or other risk which the Board of Directors may determine; and

WHEREAS, FRMS requires the Tracy Rural County Fire Protection District to pass a resolution expressing: (1) the desire and commitment of the Tracy Rural County Fire Protection District to apply for and participate in membership in the FRMS Workers' Compensation coverage program offered by FRMS, for a three-year minimum participation period, on the terms and conditions specified in that certain Proposal for Membership submitted to Tracy Rural County Fire Protection District by FRMS; and (2) its agreement to execute and comply with all the provisions in the FRMS Joint Powers Agreement upon notification of approval of membership.

NOW, THEREFORE, in consideration of the Mutual Covenants and Promises contained herein and in the FRMS Joint Powers Agreement, *Be It Resolved* by the Board of Directors of Tracy Rural County Fire Protection District as follows:

1. Tracy Rural County Fire Protection District requests membership in the FRMS Workers' Compensation Program; and

2. Tracy Rural County Fire Protection District accepts the Proposal for Membership presented by FRMS; and

3. Tracy Rural County Fire Protection District approves the form of Joint Powers Agreement and agrees to execute and return said Agreement promptly upon notice of the approval of its membership application by the Board of Directors of FRMS; and

4. Tracy Rural County Fire Protection District agrees that its membership is not valid until the Joint Powers Agreement is executed by both the prospective new member and the



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FRMS and all required contributions for its participation in the workers' compensation program applied for have been received by FRMS; and

5. Tracy Rural County Fire Protection District hereby designates the General Manager on behalf of the Tracy Rural County Fire Protection District as authorized to take any and all actions and execute any and all documents necessary to implement the foregoing resolution

Motion passed.

Passed, approved, and adopted this 11th day of August, 2026.

Craig Miller, Chairman of the Board

ATTEST:

Raychel Jackson, Clerk of the Board



Tracy Rural County Fire Protection District

Resolution No. 2026-14

**RESOLUTION OF THE TRACY RURAL COUNTY FIRE PROTECTION DISTRICT
AUTHORIZING APPLICATION TO THE DIRECTOR OF INDUSTRIAL RELATIONS, STATE OF
CALIFORNIA FOR A CERTIFICATE OF CONSENT TO SELF-INSURE WORKERS'
COMPENSATION LIABILITIES**

BE IT RESOLVED that the Board of Directors of the Tracy Rural County Fire Protection District is authorized and empowered to make an application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure workers' compensation liabilities and representatives of the Agency are authorized to execute any and all documents required for such application.

Motion passed.

Passed, approved, and adopted this 11th day of August, 2026.

Craig Miller, Chairman of the Board

ATTEST:

Raychel Jackson, Clerk of the Board