



Tracy Rural County Fire Protection District

Board of Directors

Pete Reece
John Vieira
Jeff Ramsey
Matt Kopinski
Craig Miller

Clerk of the Board

Raychel Jackson

Board of Directors – Regular Meeting Agenda Tuesday, December 13, 2022 at 2:00 PM PST

Join Zoom Meeting

<https://us06web.zoom.us/j/83667812162?pwd=Z01pV2c5OXREMnVncHFtR2pkUW43dz09>

Call In Number: [1 \(669\) 900 6833](tel:16699006833)

Meeting ID: 836 6781 2162

Passcode: 273604

**Location: 835 N. Central Avenue
Tracy, CA 95376
2nd Floor**

Notice to the Public: Pursuant to Assembly Bill 361, this meeting will be conducted via teleconference

1. Roll Call and Pledge of Allegiance

2. Public Comment

Please, give your name, entity (if any), and address as well as what agenda item you wish to speak about to the Clerk of the Board so that your comments may be heard at the appropriate time. Comments must be limited to 3 minutes.

3. Consent Calendar

- 3.1 Adoption of the December 13, 2022 Agenda
- 3.2 Approval of the November 10, 2022 Minutes
- 3.3 Approval of December Warrant List
- 3.4 November Monthly Financials

4. Regular Agenda

- 4.1 Approve Acquisition of New Equipment for New Engine 93 not to Exceed \$140,300
- 4.2 Receive Updated Information Regarding Station Maintenance Issues

5. Committee Reports

- 5.1 JPA Representative Report

6. Informational Update

6.1 Fire Chief's Update

7. Public Comment

For any items not on the agenda.

8. Board Member Comment

For any items not on the agenda and requests for future agenda items. No action will be taken on any questions or matters raised by the Board at this time.

9. Closed Session

9.1 Consult with Legal Counsel – Existing Litigation (*Tracy Rural Fire District v. San Joaquin County*, San Joaquin Superior Court Case No. 2020-9831). (California Government Code section 54956.9). one case.

9.2 Consult with Legal Counsel – Existing Litigation (*Tracy Rural Fire District v. San Joaquin Local Area Formation Commission*, San Joaquin Superior Court Case No. 2019-9687). (California Government Code section 54956.9). one case.

9.3 Conference with Legal Counsel – Significant Exposure to Litigation (California Government Code sections 54956.9(d)(2), 54956.9(e)(2)): two matters.

10. Adjournment until Next Regular Session – January 10, 2022

Compliance with the Americans with Disabilities Act (US Code Title 42) – Assistance for Those with Disabilities: If you have a disability and need accommodation to participate in the meeting, please contact the Administration Office (209-834-7269) or email (raychel.jackson@tracyruralfire.org) at least 72 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible.



Tracy Rural County Fire Protection District

Board of Directors – Regular Meeting Minutes Tuesday, November 10, 2022 2:00 PM

1. Roll Call and Pledge of Allegiance

Chairman Reece called the meeting to order at 2:00 pm. Pete Reece, Jeff Ramsey, Matt Kopinski and Craig Miller present; John Vieira absent.

2. Public Comment

No Public Comment.

3. Consent Calendar

3.1 Adoption of the November 10, 2022 Agenda

3.2 Approval of the October 11, 2022 Minutes

3.3 Approval of November Warrant List

3.4 October Monthly Financials

- Motion was made by Vice-Chair Ramsey, seconded by Director Miller to accept Consent Calendar. Motion passed unanimously.

4. Regular Agenda

4.1 Public Hearing of the Tracy Rural Fire Protection District Ordinance No. 2022-01
2022 California Fire Code with Amendments

- Motion was made by Vice Chair Ramsey, seconded by Director Kopinski to Adopt Ordinance No. 2022-01, 2022 California Fire Code with Amendments. Motion passed. Reece, Kopinski, Miller and Ramsey – Ayes; Vieira – absent.

4.2 Review and Approve Proposal from Harris & Associates to Obtain a Nexus Study on
the Impact Fees Tracy Rural County Fire District Currently Receives

- Motion was made by Vice Chair Ramsey, seconded by Director Miller to Approve Proposal from Harris & Associated to obtain a Nexus Study in the Amount of \$22,095.00 and Chief to work with staff. Motion passed. Reece, Kopinski, Miller and Ramsey – Ayes; Vieira – absent.

4.3 Receive Updated Information Regarding Station Maintenance Issues

- Motion was may by Vice Chair Ramsey, seconded by Director Miller to Approve Premier Backflow to fix backflow issue and replace filter at Station 93, up to \$4,000.00. Motion passed. Reece, Kopinski, Miller and Ramsey – Ayes; Vieira – absent.
- Motion was may by Director Miller, seconded by Vice Chair Ramsey to Approve Melo Construction to repair dry rot, gutters and paint at Station 94, up to \$25,000.00. Motion passed. Reece, Kopinski, Miller and Ramsey – Ayes; Vieira – absent.
- Motion was may by Vice Chair Ramsey, seconded by Director Miller to purchase door keypads and submit work order to City of Tracy for installation at Station 95. Motion passed. Reece, Kopinski, Miller and Ramsey – Ayes; Vieira – absent.

4.4 Approve Resolution 2022-11 to Apply for Technical Assistance Through the Energy Partnership Program with California Energy Commission

- Motion was made by Director Miller, seconded by Director Kopinski to postpone Agenda Item 4.4 to request a presentation by CEC at next available board meeting. Motion passed. Reece, Kopinski, Miller and Ramsey – Ayes; Vieira – absent.

5. Committee Reports

5.1 JPA Representative Report

- Vice Chair Ramsey provided a report from the October 18, 2022 JPA Regular Board Meeting – board received a draft year end report ending June 30, 2022.

6. Informational Update

6.1 Fire Chief's Update

- Chief Bradley provided the monthly report based on the Fire Chief Update dated November 9, 2022, that was provided to the Board of Directors and staff at the meeting.

7. Public Comment

No Public Comment.

8. Board Member Comment

No Board Member Comment.



Tracy Rural County Fire Protection District

9. Closed Session

No Action Taken.

10. Meeting Adjournment at 4:27 pm.

Raychel Jackson

Raychel Jackson, Clerk of the Board

November 30, 2022

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT -- 49501 -- December 13, 2022

GENERAL OPERATING FUND	AMOUNT	ACCOUNT	VENDOR #
PETE REECE 30421 KOSTER ROAD TRACY, CA 95304	\$ 300.00	6226010900	. 0000010849
MATT KOPINSKI 33969 S. KOSTER ROAD TRACY, CA 95304	\$ -	6226010900	. 0000101809
CRAIG MILLER 5336 W. DURHAM FERRY ROAD Tracy, CA 95304	\$ 100.00	6226010900	. 0000105820
JEFF RAMSEY 27722 S. Bird Road TRACY, CA 95304	\$ -	6226010900	0000098549
JOHN VIEIRA 19700 SOUTH LAMMERS ROAD TRACY, CA 95304		6226010900	. 0000010852
BOWMAN & BERRETH, LLP 1820 WEST KETTLEMAN LANE, SUITE F LODI, CA 95242	\$ 1,344.00	6221005100	. 0000078394
	\$ 2,762.50	6221005120 6221005130	GOVERNANCE Litigation
Total	\$ 4,106.50		
Reed Smith LLP 101 Second Street, Suite 1800 San Francisco, CA 94105-3659	\$ 980.00	6221005130	. 0000042598
HdL Coren & Cone 120 S. State College Blvd. Suite 200 Brea, California 92821	\$ 3,431.82	6238000000	. 0000095531
TOTAL FOR GENERAL OPERATING FUND	\$ 8,918.32		

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT -- 49501 -- December 13, 2022

CAO RESERVE FUND 49591	AMOUNT	ACCOUNT	VENDOR #
Community First National Bank 215 Seth Child Rd. Manhattan, KS 66502		6331000100	. 0000102922
TOTAL CAO FUND 49591	\$ -		

SIGNATURES OF BOARD MEMBERS

PETE REECE, CHAIR

JOHN VIEIRA, DIRECTOR

MATT KOPINSKI, DIRECTOR

JEFF RAMSEY, VICE CHAIR

CRAIG MILLER, DIRECTOR

PAID Monthly Expenses - Bank of Stockton TRF Operating Account

Description	Date Paid	Amt. Due
PG&E station 3	12/2/2022	\$ 1,031.19
PG&E station 4	12/2/2022	\$ 1,045.36
PG&E station 5	12/2/2022	\$ 592.60
PG&E Banta	12/2/2022	\$ 5.32
EcoWater System	12/2/2022	\$ 87.45
ProTech - Station #5 - alarm	12/1/2022	\$ 70.00
Patriot Pest Control	12/2/2022	\$ 238.00
Patriot Pest Control - 94 rodent	12/2/2022	\$ 1,650.00
Delta Disposal	11/17/2022	\$ 289.86
City of Tracy - Station 5	11/17/2022	\$ 334.50
ATT - Station lines		
CalPERS	12/2/2022	\$ 151.00
GotoMeetings	11/25/2022	\$ 192.00
CSDA - annual renewal	12/6/2022	\$ 6,408.00
FDAC Annual Conference	11/14/2022	\$ 450.00
CSDA	11/29/2022	\$ 100.00
CSMFO - annual renewal	12/6/2022	\$ 125.00
Jeff Ramsey - Monthly Stipend	12/14/2022	\$ 200.00
Matt Kopinski - Monthly Stipend	12/14/2022	\$ 500.00
Special District Financial District	12/14/2022	\$ 4,593.75
ATT - District Phone	11/24/2022	\$ 370.71

Total Paid
\$ 18,434.74

PAID Monthly Expenses - Bank of Stockton TRF Capital Outlay Account

Description	Date Paid	Amt. Due
Premier Backflow & Pumping - 93	11/17/2022	\$ 4,446.79
JLT2 Electric - 94	11/17/2022	\$ 493.00
Galvao & Sons, Inc - 93 - phase 1	11/17/2022	\$ 4,500.00
Galvao & Sons, Inc - 93 - phase 2	11/17/2022	\$ 9,800.00
Nor-Cal Plumbing - 93	11/30/2022	\$ 1,275.00

Total Paid
\$ 20,514.79

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Balance Sheet

As of November 30, 2022

	<u>Nov 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Bank of Stockton-Capital Outlay	1,299,893.12
Bank of Stockton-Operating	639,065.38
Bank of Stockton-Retirement	114,841.02
Fund 49501 - Operations	-5,856,086.81
Fund 49512 - Retirement Buyout	18,893.92
Fund 49515 - Fire Facility Fees	463,286.18
Fund 49519 - Emergency Reserve	2,013,105.00
Fund 49591 - Capital Outlay Res	500,770.33
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Total Checking/Savings	-806,231.86
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Total Current Assets	-806,231.86
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TOTAL ASSETS	-806,231.86
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LIABILITIES & EQUITY	0.00



Tracy Rural County Fire Protection District

Agenda Item 4.1

STAFF REPORT

Meeting: Regular Meeting
Date: December 13, 2022
To: Board of Directors
Prepared by: Brian Bagley, Division Chief
Approved by: Randall Bradley, Fire Chief

Re: Approve Acquisition of New Equipment for New Engine 93 not to Exceed \$140,300.

RECOMMENDATION

Action Item Non-Action Item

It is recommended the Board approve the acquisition of new equipment for new Engine 93 not to exceed \$140,300.

BACKGROUND

In January, 2022 the Board of Directors approved Resolution 2022-03 to purchase a new type-one engine to replace current engine 93. This purchase was capitalizing on a San Joaquin Valley Air Pollution Control District Grant. The resolution that approved the purchase of an engine also included the purchase of equipment.

DISCUSSION

The City of Tracy also authorized the purchase of an engine to replace Engine 96 that is being manufactured at the same time as Engine 93 replacement. The City of Tracy has authorized an amount of \$140,300 for the purchase of loose fire equipment that is stored on the engine. Both engines are scheduled to arrive in October, 2023. If the Board chooses not to purchase new equipment then the only option is to reallocate current Engine 96's equipment to be placed on new Engine 93. Current Engine 96 was purchased in 2008. Most of the equipment on current Engine 96 was transferred from an older engine when it was purchased in 2008. We are requesting approval to purchase the equipment in advance due to the long lead time required due to supply chain constraints.

FISCAL IMPACTS

\$140,300 expenditure to purchase fire equipment that has not been budgeted for through the fiscal year operational budget.

ATTACHMENTS

1. City of Tracy Resolution 2021-183
2. Tracy Rural County Fire Protection District Resolution 2022-03
3. Tracy Rural County Fire Protection District Resolution 2022-12

RESOLUTION 2021-

AUTHORIZE THE PURCHASE OF ONE NEW FIRE ENGINE FOR STATION 96 FROM PIERCE MANUFACTURING, INC. PURSUANT TO SECTION 2.20.220 OF THE TRACY MUNICIPAL CODE; APPROPRIATE \$801,774 FROM VEHICLE REPLACEMENT FUND 606 AND \$140,300 FROM THE EQUIPMENT REPLACEMENT FUND 605 FOR THE PURCHASES FROM FUND BALANCE FOR THE PURCHASE; AMEND RESOLUTION 2020-006 TO REFLECT THE PURCHASE OF APPARATUS FOR FIRE STATION 95 AND APPROPRIATE FUNDS FROM TRACY FIRE DEVELOPMENT IMPACT FEES

WHEREAS, Staff is recommending the purchase of the fire engine outfitted with required equipment to meet national standards from Pierce Manufacturing, Inc.; and

WHEREAS, This purchase will create standardization of apparatus and provide an organized workspace for all necessary safety equipment, lending to standardized, more-efficient fire ground operations and emergency scene management; and

WHEREAS, The Fire Engine will be purchased under a cooperative purchasing agreement with Houston Galveston Area Council as authorized under Tracy Municipal Code section 2.20.220; and

WHEREAS, The City wishes to amend Resolution 2020-006 to reflect the purchase of a fire engine for Station 95 with Tracy Fire Development Impact Fees.

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the purchase of one new fire engine for Station 96 outfitted with required emergency equipment, from Pierce Manufacturing, Inc., under a cooperative purchasing agreement through the Houston Galveston Area Council and appropriates \$801,774 from the Vehicle Replacement fund 606 and \$140,300 from the Equipment Replacement fund 605.

THEREFORE BE FURTHER RESOLVED that the City Council amend Resolution 2020-006 to reflect the purchase of a fire engine for Station 95, instead of Station 96; and appropriate funds from Tracy Fire Development Impact Fees for the purchase.

The foregoing Resolution _____ is hereby passed and adopted by the Tracy City Council this 7th day of December 2021, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

MAYOR

ATTEST:

CITY CLERK

Tracy Rural County Fire Protection District

793 S. Tracy Blvd. #298
Tracy, CA 95376
P: (209) 834-7269
www.tracyruralfire.org

Resolution No. 2022-03

AUTHORIZE THE PURCHASE OF ONE PIERCE TYPE I FIRE APPARATUS FROM PIERCE MANUFACTURING, INC.

WHEREAS, it is recommended the Board of Directors purchase a fire engine outfitted with required equipment to meet national standards from Pierce Manufacturing, Inc., and

WHEREAS, this purchase will create standardization of apparatus and provide an organized workspace for all necessary safety equipment, lending to standardized, more efficient fire ground operations and emergency scene management; and

WHEREAS, the Fire Engine will be purchased under a cooperative purchasing agreement with Houston Galveston Area Council; and

NOW, THEREFORE, The District Board hereby finds, determines, resolves, and orders as follows:

The District does hereby authorizes the purchase of one new Pierce Type I Fire Apparatus from Pierce Manufacturing, Inc.

Motion passed.

Passed, approved, and adopted this 11th day of January, 2022.



Chairman of the Board

ATTEST:



Raychel Jackson, Clerk of the Board



Tracy Rural County Fire Protection District

Resolution No. 2022-12

APPROVING ACQUISITION OF NEW EQUIPMENT FOR NEW ENGINE 93 NOT TO EXCEED \$140,300

WHEREAS, the Tracy Rural County Fire Protection District ("District"), Board of Directors approved the purchase of one Pierce Type I fire apparatus from Pierce Manufacturing, Inc on January 11th, 2022 by Resolution No. 2022-03;

WHEREAS, the resolution authorized the new fire engine be outfitted with required equipment to meet national standards from Pierce Manufacturing, Inc;

WHEREAS, this purchase will create standardization of apparatus and provide an organized workspace for all necessary safety equipment, lending to standardized, more efficient fire ground operations and emergency scene management; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of Tracy Rural County Fire Protection District that:

Authorizes the acquisition of new equipment for new Engine 93 and appropriates \$140,300 for said purchase.

Motion passed.

Passed, approved, and adopted this 13th day of December, 2022.

Pete Reece, Chairman of the Board

ATTEST:

Raychel Jackson, Clerk of the Board



**Tracy Rural County
Fire Protection District**

Agenda Item 4.2

STAFF REPORT

Meeting: Regular Meeting
Date: December 13, 2022
To: Board of Directors
Prepared by: Raychel Jackson, District Clerk
Approved by: Pete Reece, Chairperson

Re: Update Information Regarding Station Maintenance Issues

RECOMMENDATION

Action Item ____ Non-Action Item X

Receive an update on Station 93, Station 94 and Station 95 maintenance issues and modifications and provide direction to staff concerning future projects.

BACKGROUND

Station 93, located at 1400 W Durham Ferry Road, was constructed and occupied in 2006. Station 94, located at 16502 West Schulte Road, was remodeled from an existing 20+ year old ranch house into a fire station in 1995. Over the years, both stations have experienced maintenance issues that can be attributed to their age and the normal wear and tear related to fire station operations.

DISCUSSION

Ongoing maintenance and repairs at all stations. Update on solar at Station 93; update on Cost for maintaining property; update on the punch list for Station 95;

FISCAL IMPACTS

None.

ATTACHMENTS

None.