

Tracy Rural County Fire Protection District

Board of Directors

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PUBLIC RECORDS REQUEST FORM

Please be advised that under California Government Code §6250 et seq., the District has 10 days after the date of your request to determine whether the record(s) you have requested is/are subject to disclosure under the Public Records Act. This period of time maybe be extended by the District for an additional 14 days. After the District has made its determination, you will be immediately notified. If the District determined that the documents you have requested are subject to disclosure, the records will be produced within a reasonable time thereafter.

DETAILED DESCRIPTION OF THE REQUESTED DOCUMENT(S):

I understand that the District will respond to all Public Records Act in compliance with State law.

Signature

Date

Print Name

Phone Number

Email

Will Pick-Up _____

Please E-Mail _____

THIS FORM MAY BE SUBMITTED TO THE DISTRICT IN PERSON, BY MAIL OR VIA E-MAIL.

Date Received:	Date Notified:
Date Record(s) Produced:	Signature:
No. of Pages:	Copy Cost: